

Hulmeville Borough Police Department

POLICE OFFICER APPLICATION

- MINIMUM REQUIREMENTS:**
1. 21 YEARS OF AGE
 2. HIGH SCHOOL GRADUATE or GED CERTIFICATE
 3. PA ACT 120 or PA ACT 120 WAIVER ELIGIBLE

Name: _____ Date of Birth: _____

Address: _____

City/Municipality: _____ State: _____ Zip Code: _____

Phone: (_____) _____ - _____

Driver's License #: _____ State: _____

Prior or Current Police Experience: Yes _____ No _____

If Yes, How many years? _____

Email Address(es): _____

Social Media Platforms & Accounts: _____

Applicants Shall Be Required To Complete An Extensive Background Investigation. This entire application must be filled out and if more space is needed, you may attach additional pages.

Applicants Shall Attach Copies of:

- | | |
|-------------------------|--------------------------------------|
| 1. CERTIFICATE OF BIRTH | 4. CURRENT CREDIT REPORT |
| 2. DRIVERS LICENSE | 5. ACT 120 CERTIFICATION |
| 3. SOCIAL SECURITY CARD | 6. MILITARY DISCHARGE PAPERS (DD214) |

Complete All Questions Listed Below:

1. Have you ever declared bankruptcy?: Yes _____ No _____

2. Has a judgement ever been issued against you?: Yes _____ No _____

If yes, please provide details and the status of the judgement: _____

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3. Have you ever been arrested or charged criminally?: Yes _____ No _____

a. If Yes, Please Provide Details:

Date: _____ Place: _____ Agency: _____

Charge(s): _____

Details & Disposition: _____

=====

Date: _____ Place: _____ Agency: _____

Charge(s): _____

Details & Disposition: _____

=====

Date: _____ Place: _____ Agency: _____

Charge(s): _____

Details & Disposition: _____

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4. List ALL traffic tickets for the last 10 Years – Do NOT include parking tickets:

Date: _____ Place: _____ Agency: _____

Charge(s): _____

Details & Disposition: _____

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Date: _____ Place: _____ Agency: _____

Charge(s): _____

Details & Disposition: _____

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5. Have you ever had a certification, license, or privilege revoked or suspended under local, state, county, or federal law(s)? Yes _____ No _____

If Yes, Details: _____

6. Have you ever applied to another Law Enforcement Agency?: Yes _____ No _____

If Yes, Details: _____

7. What, if any, foreign languages do you:

Speak?: _____

Read?: _____

Write?: _____

8. What, if any, special experience & skills do you have?: _____

9. Have you ever used or sold any illegal drugs(s)? Yes _____ No _____

If Yes, Details: _____

Organizational Memberships:

1. List all clubs, associations & societies of which you are a member or have been a member. Please include any positions held within the organization:

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2. Are you now or have you ever been a member of any foreign or domestic organization, association, movement, group, or combination of persons which have adopted or shown a policy advocating or approving the commission of acts of force or violence to deny other persons of their rights under the constitution of the United States, or which seeks to alter the form of government of the United States of America by unconstitutional means?

Yes _____ No _____

If Yes, Please explain, to include the dates, organizations, and locations:

Military Information:

1. Have you ever served in the arm forces of the United States?: Yes _____ No _____

If Yes, Please complete the following:

Branch of Military Service: _____ Rank Achieved: _____

Dates of Service: From: _____ To: _____

Type of Discharge: _____

Were you subject to Court Martial or Disciplinary Action?: Yes _____ No _____

If Yes, Please provide details:

Date: _____ Place: _____ Agency: _____

Charge(s): _____

Details & Disposition: _____

=====

Date: _____ Place: _____ Agency: _____

Charge(s): _____

Details & Disposition: _____

=====

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Date: _____ Place: _____ Agency: _____

Charge(s): _____

Details & Disposition: _____

=====

Education:

1. High School Attended: _____

a. Graduate: Yes _____ YR _____ / No _____ Last Year Attended _____

b. G.E.D: Yes _____ No _____ Year _____

2. College Attended: _____

a. Graduate: Yes _____ Year _____ / No _____ Number of Credits _____

b. Major: _____ Minor: _____

3. Technical / Specialty Training:

Employment History

1. Have you ever been discharged, asked to resign, furloughed, put on inactive status for cause, subject to disciplinary action or received unemployment compensation while in any position of employment (except military)? Yes _____ No _____

If Yes, provide details, including name of employer, dates of employment, and position held:

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2. List Chronologically all employment beginning with the present and going back a period of 10 years. Include temporary and part-time employers.

Employer: _____ Address: _____
City: _____ State: _____ Zip Code: _____
Phone: _____ Employed From: _____ To: _____
Position: _____
Supervisor: _____
Supervisor Phone Number: _____
Reason for Leaving _____

=====

Employer: _____ Address: _____
City: _____ State: _____ Zip Code: _____
Phone: _____ Employed From: _____ To: _____
Position: _____
Supervisor: _____
Supervisor Phone Number: _____
Reason for Leaving _____

=====

Employer: _____ Address: _____
City: _____ State: _____ Zip Code: _____
Phone: _____ Employed From: _____ To: _____
Position: _____
Supervisor: _____
Supervisor Phone Number: _____
Reason for Leaving _____

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Employer: _____ Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Employed From: _____ To: _____

Position: _____

Supervisor: _____

Supervisor Phone Number: _____

Reason for Leaving _____

=====

Employer: _____ Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Employed From: _____ To: _____

Position: _____

Supervisor: _____

Supervisor Phone Number: _____

Reason for Leaving _____

=====

Employer: _____ Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Employed From: _____ To: _____

Position: _____

Supervisor: _____

Supervisor Phone Number: _____

Reason for Leaving _____

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Employer: _____ Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Employed From: _____ To: _____

Position: _____

Supervisor: _____

Supervisor Phone Number: _____

Reason for Leaving _____

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Personal References:

1. List three references (not relatives or former employers) who are responsible persons of reputable standing in the community. These references should be people you have known for at least five years.

Name: _____ Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Occupation: _____

Years Known: _____

=====

Name: _____ Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Occupation: _____

Years Known: _____

=====

Name: _____ Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Occupation: _____

Years Known: _____

=====

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2. List three professional references (not relatives) who are responsible persons of reputable standing in the community. These references should be people you have known for at least five years.

Name: _____ Address: _____
City: _____ State: _____ Zip Code: _____
Phone: _____ Occupation: _____
Years Known: _____

=====

Name: _____ Address: _____
City: _____ State: _____ Zip Code: _____
Phone: _____ Occupation: _____
Years Known: _____

=====

Name: _____ Address: _____
City: _____ State: _____ Zip Code: _____
Phone: _____ Occupation: _____
Years Known: _____

Residences:

1. List chronologically all your residences for the past ten (10) years. Include addresses while attending school or serving in the armed forces.

Address: _____ City: _____
State: _____ Zip Code: _____
Dates: From: _____ To: _____

=====

Address: _____ City: _____
State: _____ Zip Code: _____
Dates: From: _____ To: _____

=====

Address: _____ City: _____
State: _____ Zip Code: _____
Dates: From: _____ To: _____

=====

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Address: _____ City: _____

State: _____ Zip Code: _____

Dates: From: _____ To: _____

=====

Address: _____ City: _____

State: _____ Zip Code: _____

Dates: From: _____ To: _____

=====

Address: _____ City: _____

State: _____ Zip Code: _____

Dates: From: _____ To: _____

=====

Address: _____ City: _____

State: _____ Zip Code: _____

Dates: From: _____ To: _____

=====

Date: _____ Signature: _____

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AUTHORIZATION TO RELEASE INFORMATION:

I, _____, do hereby, knowingly and voluntarily, authorize a review of and full disclosure of all records, or any part thereof, concerning myself, by and to duly authorized agent of the Hulmeville Borough Police Department, whether the said records are of a public, private, or confidential nature. The intent of this authorization is to give my consent for full and complete disclosure of the records of educational institutions, financial or credit institutions, including records of deposits, withdrawals, and balances of checking and savings accounts and loans, and also the records of commercial or retail credit agencies (including credit reports and/or ratings); medical and psychiatric treatment and/or consultation, including hospitals, clinics, private practitioners, and the U.S. Veteran's Administration; public utility companies; employment and pre-employment records, including background reports, all results of polygraph examinations, efficiency ratings, complaints or grievances, filed by or against me, and salary records; real and personal property tax statements and records, and other financial statements and records wherever filed; records of complaint, arrest, trial, and/or convictions for alleged or actual violations of law, including criminal and/or traffic records; records of complaints of civil nature made by recollections of attorneys at law, or of other counsel, whether representing me or another person in any case in which I presently have or have had an interest. I reiterate and emphasize that the intent of this authorization is to knowingly and voluntarily provide full and free access to the background and history of my personal and professional life, for the specific purpose of pursuing a background investigation which may provide, or lead to, pertinent data for the Hulmeville Borough Police Department to consider in determining my suitability for employment by the Department. It is my specific intent to provide access to personal information, however personal or confidential it may appear to be, and the sources of information specifically enumerated above are not intended to deny access to any records not specifically identified herein. I understand that any information obtained by a personal history background investigation which is developed directly or indirectly, in whole or in part, upon this release authorization will be considered in determining my suitability for employment by the Hulmeville Borough Police Department. I have had explained to me, and I fully understand, that refusal to grant this authorization will not, of itself, constitute a basis for rejection of my application. A photocopy of this release form will be valid as an original hereof, even though the said photocopy does not contain an original writing of my signature.

Date: _____ Signature: _____

GIVEN UNDER MY HAND AND SEAL OF OFFICE,

this the _____ day of _____, 20_____.

Notary Public in and for the State of _____

My Commission Expires: _____

Printed or Typed Name of Notary: _____

NOTARY

Signature of Notary _____

STAMP

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Essential Duties of a Hulmeville Borough Police Officer

1. Running for several hundred yards;
2. Climbing over obstacles;
3. Crawling;
4. Pushing motor vehicles;
5. Pulling or carrying accident, fire, or crime victims;
6. Using physical force to apprehend and subdue arrestees;
7. Withstanding prolonged exposure, for as long as eight hours, to extreme weather conditions;
8. Withstanding prolonged periods of standing and sitting;
9. Withstanding frequent exposure to stress-producing situations such as encounters with persons injured or killed by accidents, crimes, suicide;
10. Dealing with domestic disputes;
11. Dealing with verbal and physical abuse of the officer, including taunts, insults, and threats to the officer, family members, or fellow police officers;
12. Communicating effectively with individuals suffering from trauma;
13. Operating a motor vehicle for long periods of time;
14. Using a firearm effectively;
15. Filling out written and typed reports in a clear and concise manner.
16. Willingness and desire to interact with the community in an amicable and professional manner.

I have reviewed the above list of essential job functions for a Hulmeville Borough Police Officer and state that I can perform the essential duties of a Hulmeville Borough Police Officer with or without reasonable accommodations.

Print Name

Signature

Date

VERIFICATION

I understand that this application has been completed subject to the penalties of 18 Pa. C.S. 54904 related to unsworn falsification to authorities.

Print Name

Signature

Date