

**Work Session Meeting Minutes  
December 17, 2024**

A work session of the Hulmeville Borough Council was held on the above date at the Borough Hall, 321 Main Street.

**Councilmembers Present:** Thomas Wheeler, President, Rebecca Krause, Vice President, Nick Lodise, Judy Coleman, Jim Pio, Dan Mandolesi and Jose Gonzalez

**Council members on Zoom:** none

**Councilmembers Absent:** none

**Council members Late:** Judy Coleman

**Others in Attendance:** Solicitor, Michael Luongo, Secretary, Dorothy Omietanski Borough Manager, Bill Wheeler and Sheri Wheeler

**Absent:** Mayor Debbie Mahon

**Call to Order:** Tom Wheeler called the meeting to order at 7:00 pm; all those present joined the Pledge of Allegiance.

**Public Comment:** none

**Stormwater/Floodplain/MS4:**

- PEC & Aqua Mini Grant Application Topic Approval – Ms. Krause recommended using the PEC and Aqua mini grant funds for storm drain medallions and mushroom caps for the Authority. Ms. Krause and Ms. Taggart checked 70% of the current medallions in the borough and discovered 15 were missing. She recommends ordering 40 medallions at a cost of \$12/ marker. The grant requires the Borough to match 20% of the cost or “in kind”. If the Borough can get volunteers to do the installation that could be counted as the 20% in kind. Mr. Lodise will reach out to the boy scouts. The mushroom cap cost is based on 325 parcels and the total cost comes to \$5,000. The mini grant covers up to \$10,000. The council agreed to allow Ms. Krause to work out the numbers of each project so that the combined total comes to no more than \$10,000.

**Motion made by Ms. Krause seconded by Mr. Pio to support the stormwater committee in submitting a grant for up to \$10,000 to the Pennsylvania Environmental Council and Aqua’s Protect Your Drinking Water program, for the purpose of improving water quality in Hulmeville Borough; motion passed with all in favor 5-0-0.**

### **Borough Manager:**

- Obligate ARPA Funds – Bill Wheeler distributed a breakdown of the ARPA funds and proposed expenditures. In order to do the vent cap replacement program that Ms. Taggart recommended the Borough would have to hire Carroll Engineering to locate all the vent caps in the borough first at a cost of \$23,000. They would locate and record which caps need replacement. Bill Wheeler did talk to Mr. Davey and he would be willing to install the vent caps, especially given the timeline of completion by the end of 2026. Whichever projects are chosen a contract needs to be signed before the end of this year to obligate the funds. Bill Wheeler recommended the council agree to spend over the grant amount to make sure that all the funds are accounted for.

Note – Judy Coleman arrived

**Motion made by Mr. Mandolesi and seconded by Ms. Krause to authorize Gilmore and Associates to prepare a master plan for the development of the recreation field, at a cost of \$16,195; motion passed with all in favor 6-0-0.**

**Motion made by Mr. Mandolesi and seconded by Mr. Gonzalez to approve the purchase of new playground equipment and re-mulch the playground area at a cost of approximately \$15,500; motion passed with all in favor 6-0-0.**

### **Treasurer Report:**

- Bills – Ms. McKairnes presented eleven bills to the council to authorize payment; A copy of the bills is attached. Ms. McKairnes confirmed with council that the Borough is taking over the cost of maintaining the clock at Memorial Park. She also asked if the council would be interested in saving \$23.82 by paying Green Up their fee for the year now. She will contact them to let them know the council will approve the payment at the January meeting.

**A motion made by Mr. Pio seconded by Mr. Lodise carried unanimously to approve the bills presented by Ms. McKairnes; Motion carries 6-0-0.**

### **Unfinished Business:**

- Water Meter Leaks – Three of the new water meters that were installed were leaking and Ms. Wheeler contacted BCWSA to fix them. She just received a bill for \$1,298.44 which included the cost of new meters. Rio Supply does have a warranty on the new meters so they should pay the bill. The council advised her to have the Authority pay BCWSA and the Authority will submit the bill to Rio for reimbursement.
- New Meter Software – Ms. Wheeler is having a difficult time with the new software. Munibillings formatting is still an issue, and the meter bills may be delayed due to the current issues. She also wanted to point out that she is using her personal phone now to

read the meters and would like her phone bill to be paid for by the Authority. Bill Wheeler suggested she present that to the Authority for their approval.

- Lock Box – Mr. Mandolesi has a lock box for Memorial Park and would like to place all the keys for the park inside. He will provide the combination to the lock box to Ms. Omietanski.
- Recreation Committee Meeting – The recreation committee will be meeting on 1/9/25.

**There being no further official business, the meeting was adjourned at 7:54 pm; motion made by Mr. Lodise and seconded by Mr. Pio; carried 6-0-0.**

Respectfully Submitted

Dorothy Omietanski

Secretary Hulmeville Borough