

Hulmeville Borough Council

Meeting Minutes

November 4, 2024

The regular monthly meeting of the Hulmeville Borough Council was held on the above date at the Borough Hall, 321 Main Street.

Councilmembers Present

Thomas Wheeler, President
Rebecca Krause, Vice President
Nick Lodise
Jose Gonzalez
Jim Pio
Dan Mandolesi

Staff in Attendance

Michael Luongo, Solicitor
Debbie Mahon, Mayor
Dorothy Omietanski, Secretary
Bill Wheeler, Borough Manager
John Baran, Chief of Police
Diane McKairnes, Treasurer

Councilmembers Absent: Judy Coleman

Councilmembers Late to Arrive: none

Staff Absent: none

Guests in Attendance: Craig Unger, Doug Edge, Jake Krause, John Cost, Dennis Mitchell, Mary Johnson, Joe McKairnes, Martin Bradley, Sheri Wheeler and Joe Williams

Call to Order: Tom Wheeler called the meeting to order at 7:02 pm; all those present joined the Pledge of Allegiance.

Minutes:

Motion made by Mr. Gonzales seconded by Ms. Krause to approve the minutes of October 7, 2024, with one minor change presented by Mayor Mahon to add “projects in floodplain” under stormwater; Motion passed with all in favor 6-0-0.

Public Comment:

- Mary Johnson – Ms. Johnson wanted to thank everyone who supported the Historical Society by providing baked goods for the craft fair. They had extra that they will freeze for the Christmas tree lighting event. She also wanted to remind everyone of the next two events scheduled, the tree lighting on 11/29/24 and What It’s Worth on 1/17/25.
- Dennis Mitchell – Mr. Mitchell asked if there was any resolution regarding the Penna Ave paper street. Mr. Luongo said it would be on the agenda for December.

Mayor:

- Facebook Disclaimer – Mayor Mahon will continue to follow up on the concerns with Facebook. She mentioned that another issue has occurred on the Facebook page since last discussed where someone made negative comments about another resident regarding Halloween decorations. The mayor is hoping the borough will turn off comments and make the site for information only.
- Four Borough Inter-Departmental Agreement – Mayor Mahon wanted to repeat again to make sure there is no confusion that the police as well as fire and ambulance services have inter-departmental agreements so if they provide service outside their community, they do not charge the other municipality for the service. Everyone helps each other.
- Community Events – The Ghost Tours had another great year. The winners of the Halloween House Decorating Contest are 342 Main St, 101 Trenton Ave, 111 Ford Ave, 523 Lincoln Ave and 524 Lincoln Ave.

Public Safety:

- Police Report – Mayor Mahon read the report for the month of October 2024:

Incident reports	23		Summary citations	0
Accident Reports	3		Traffic citations	42
Assists	4		Criminal arrests	0
EMS calls	2		Parking ordinance	3
Court – local	14		Court – Doylestown	0
Hours worked	233		Salary	\$7,417.08

- Drug Take Back Event – The drug take back event was held on October 26, 10am-2pm. Chief Baran will be reimbursed \$259.90 from the County for the time he worked. Hulmeville Police Department collected 42,2 lbs. of medication and 10.67 lbs. of needles. The county collected 9,954 lbs. medication and 639 lbs. needles.
- Drone Policy – Chief Baran will be drafting a drone policy for adoption at the December meeting.
- Run for Teal 5K – The Run for Teal 5K will be held on 11/9/24. Everyone who resides on the route will be getting notice. Mayor Mahon wanted to thank the Chief for all his support in coordinating the event. All road closures will be brief. It is a one-way race starting in Hulmeville and ending in Langhorne with a shuttle to bring everyone back to their cars.
- Tree Lighting – The tree lighting will be held on 11/29/24.

Storm Water/Floodplain/MS4:

- Grant Opportunities - Ms. Krause informed council that the stormwater committee was contacted by a Drexel University student regarding grants that are available to the borough. The applications need to be completed by January.

Borough Property:

- HVAC Maintenance – Dan Mandolesi asked for consideration to renew the HVAC maintenance contract with AirTech.

Motion made by Mr. Mandolesi and seconded by Mr. Pio to renew the HVAC systems contract with AirTech for 1 year at a cost of \$1,450; motion passed with all in favor 6-0-0.

- Beehive Trenton Rd – Mr. Mandolesi noticed a very large beehive on the borough building on Trenton Rd. Tom Wheeler said that once cold weather is here, he will make sure the hive is knocked down.
- Cleaning Service – Bill Wheeler will be contacting 6 cleaning services including the current service to renew a cleaning contract starting 1/1/25.

Finance:

- 2025 Budget – Ms. Krause read the highlights of the proposed 2025 budget. Bill Wheeler noted that he reviewed all the refuse accounts with Valerie Myers to determine the refuse fee per residents. After updating the list, including two accounts that will need to be sent the bill directly the fee comes to \$468.81 per household. Bill Wheeler recommended rounding the fee to \$470 per household.

Motion made by Mr. Pio and seconded by Mr. Gonzalez to authorize the borough secretary to advertise in the local newspaper the pending adoption of the 2025 borough budget and advising of the dates, November 14-27 for public review of the proposed budget; motion passed with all in favor 6-0-0.

IT: no report

Personnel Report: no report

Public Works:

- Stop Signs – Mr. Lodise asked for approval to purchase 13 high intensity stop signs and sign nuts and bolts from Asphalt Care at a cost of \$1,003.31.

Motion made by Mr. Lodise and seconded by Mr. Pio to purchase up to 13 stop signs and necessary hardware at a price not to exceed \$1,004; motion passed with all in favor 6-0-0.

- Snow Bids – Council needs to vote to accept the snow bid contract. The contract fee increased from \$90 to \$200 per hour for plowing. The council agreed to sign the contract for three years to lock in the price instead of taking the chance that next year the cost may increase even more.

Motion made by Mr. Mandolesi and seconded by Mr. Lodise to adopt a resolution to contract with K.E.Seifert for a 3-year contract for snow plowing at a cost of \$200 per hour and other costs per their proposal received October 15, 2024; motion passed with all in favor 6-0-0.

Ordinances: no report

Borough Manager:

- Light at Reetz and Lincoln – Bill Wheeler did reach out to Armor Electric and received a cost for replacing the light that was removed when the accident occurred. The cost is \$1,456.16, which includes the light and arm attachment. Armour is waiting for the arm piece to come in and once it arrives, they will install it. Bill Wheeler will submit the cost to insurance for reimbursement.
- RDA Grants – The RDA grants were submitted for consideration.
- Security Equipment – The security equipment is up and running again at Borough Hall. The issue was a loose wire. While the company was at Borough Hall, they removed the door to the security camera equipment in the Borough office since it looks better than having the door partially open.
- ARPA – Bill Wheeler would like to add an item to the agenda for December. The ARPA funds Hulmeville Borough received need to be targeted for project(s) by the end of December. The Borough has obligated approximately \$70,000 and still has approximately \$30,000 in funds to spend. Bill Wheeler would like to recommend two projects for the remaining funds the playground refurbishment and the recreation field master plan. According to Joe McKairnes the playground cost to refurbish is currently \$16,000 which includes mulch. Bill Wheeler spoke to Amanda Fuller and she told him the recreation field master plan would cost approximately \$7,500 to prepare. The council needs to obligate the money to a project(s) by the end of 2024. The funds do not need to be spent until 2026.

Streets and Lights:

- New Signs – Mr. Lodise has installed a new sign at Ford and Lincoln and installed no parking signs on Main St. He would like to get new signs for Reetz and Main, Ford Ave and Estelle Alley.

- Culvert Washington Ave – Mr. Lodise just wanted to remind council that the storm water culvert at Washington Ave still needs attention. Mr. Pio said he would help Mr. Lodise fix the problem.

Fire Marshal/EMC: no report

Zoning/ Code Enforcement:

- Pond Issue Follow Up – The issue that was brought to council regarding a pond installed by a resident has been determined to be acceptable. There are no setback or permit requirements in Hulmeville for ponds.

Water and Sewer: no report

Solicitor’s Report:

- Superior Holdings Update – Mr. Luongo told council that both parties have submitted their responsive briefs. Both parties have the opportunity now to present an oral argument. If the judge does not receive any oral arguments, the judge will make a final ruling. There is no timeline on that process, however Mr. Luongo stated that the rule should be completed within a months’ time.

Treasurer’s Report: Treasurer’s Report for November 4, 2024, was made available for inspection:

• General Fund Checking Balance as of October 1, 2024:	\$ 179,099.54
Expenses Totaled:	\$ -65,164.46
Income Totaled:	\$ 25,344.42
General Fund Checking Balance as October 31, 2024:	\$ 139,279.50
• Highway Aid PLGIT Balance as of October 1, 2024:	\$ 169,614.61
Interest Totaled:	\$ 680.88
Deposit Totaled:	\$ 0
Expense	\$ - 20.08
Highway Aid PLGIT Balance as of October 30, 2024:	\$ 170,275.41
• General Fund PLGIT Balance as of October 1, 2024:	\$ 1,493,822.43
Interest Totaled:	\$ 5,995.73
Deposit Totaled:	\$ 0
Expense Totaled:	\$ -449.56
General Fund PLGIT Balances as of October 30, 2024:	\$ 1,499,368.60

Bills: A copy of the bill list dated November 1, 2024, was provided to the council and offered for review by the public.

- **General Fund** beginning balance as of October 31, 2024: \$ 124,585.24
- **General Fund** ending balance as of November 4, 2024: \$ 105,822.10

A motion made by Mr. Lodise seconded by Mr. Mandolesi and carried unanimously to approve the bill list dated November 1, 2024; Motion carries 6-0-0.

Correspondence: none

New Business:

- Youth Volunteers – Mayor Mahon is asking anyone who has a youth volunteer that they would like to have recognized in December to please provide their name and contact information to her as soon as possible.
- Parks and Recreation Vacancy – Bill Wheeler informed council that there are three vacancies on the Parks and Recreation Committee. Bill Wheeler did receive email confirmations from all three resignations.
- Help Decorating Memorial Park – Mr. Gonzalez is asking for help cleaning up Memorial Park and decorating the tree for Christmas. He is meeting at the park on November 16th starting at 9am. Mr. Mandolesi will make sure the leaves are cleaned up three days before the tree lighting on November 29th.

Unfinished Business:

- Memorial Park Keys – Mr. Mandolesi has the key for the electric box at Memorial Park. He would like to purchase a combination lock to hold the key at the park. Mr. Pio may have a lock box he can donate for the storage of the key. Mr. McKairnes also informed the council that there is a key for the clock as well that he believes Joe Heald may still have. Mr. Mandolesi will get the key from Mr. Heald.
- Meeting Schedule – Council reviewed the meeting schedule for 2025.

Motion made by Mr. Lodise and seconded by Mr. Mandolesi to approve the meeting schedule for 2025 and authorize the borough secretary to advertise the meeting schedule in the Bucks County Courier Times; motion passed with all in favor 6-0-0.

Motion made by Mr. Pio and seconded by Mr. Lodise to cancel the November work session; motion passed with all in favor 6-0-0.

The meeting was adjourned at 8:09 pm; motion made by Mr. Pio seconded by Tom Wheeler.

Respectfully Submitted

Dorothy Omietanski

Secretary