

HULMEVILLE BOROUGH COUNCIL
Meeting Minutes
May 6, 2024

The regular monthly meeting of the Hulmeville Borough Council was held on the above date at the Borough Hall, 321 Main Street.

Councilmembers Present

Thomas Wheeler, President
Rebecca Krause, Vice President
Jim Pio
Jose Gonzalez
Nick Lodise
Judy Coleman
Naz Atabas, Junior Councilmember

Staff in Attendance

Michael Luongo, Solicitor
Debbie Mahon, Mayor
Diane McKairnes, Treasurer
Dorothy Omietanski, Secretary
Bill Wheeler, Borough Manager
John Baran, Chief of Police

Councilmembers Absent: Dan Mandolesi

Councilmembers Late to Arrive: none

Staff Absent: none

Guests in Attendance: Dennis Mitchell, Tolga Atabas, Joe McKairnes, Sandy Carroll, Jake Krause, Sheri Wheeler, Mary Johnson, Mike Wasson, Patricia Taggart, Joe Hahn and Joe Williams

Call to Order: Tom Wheeler called the meeting to order at 7:02 pm; all those present joined the Pledge of Allegiance.

Minutes:

**Motion made by Mr. Pio seconded by Mr. Lodise to approve the minutes of April 1, 2024;
Motion passed with all in favor 6-0-0.**

Public Comment:

- Policing Stop Signs – Joe McKairnes observed someone not even coming to a stop at the stop sign at Zimmerman and Main St. Chief Baran said that stop sign is not in the Borough, however they will continue to police the stop signs in town.
- ATV's – The police department is aware of the ATV activity in town. Mayor Mahon suggested putting information in the newsletter again.

Mayor:

- Hulmeville Parade – The parade will be held on May 25, 2024. Ms. Atabas, Mr. Gonzalez, and Tom Wheeler will be participating in the parade. Mr. Wasson offered to be a driver. Everyone in the parade needs to meet at 8am.

- Earth Day Event – The Earth Day event held on Saturday April 27, 2024, at Core Creek Park was another great event that Hulmeville Borough was a part of. Thank you to the Hulmeville Stormwater Committee members Jim Pio, Rebecca Krause, and Patricia Taggart along with councilmen Nick Lodise and Junior Council Naz Atabas for their volunteering efforts during the event. Also thank you to Bill Wheeler and Steffany DeLeo for updating the Borough web page and Facebook page. Out of 200 packages of seeds made for the event there were only 20 remaining at the end and 114 signatures were acquired to suffice the public outreach section of the NPDES permit.
- Reimbursement Request – The mayor is requesting reimbursement of \$136.69 for costs incurred at the Earth Day event. The expenses were approved at a prior meeting not to exceed \$150.
- Touched by Teal 5K Run – The run is moving forward, and a date has been set for Saturday November 9, 2024. Chief Baran is the main contact person for the event.
- Memorial Park Clock – The mayor has concerns regarding the clock at Memorial Park keeping the correct time. Someone came out to look at it and the Historical Society paid a bill for the service. Mr. Mandolesi had mentioned in a previous meeting that there is an electrical issue at the park. Mr. McKairnes will assist Ms. Johnson with trying to get the clock repaired and working again.
- Family Picnic – The Family Picnic is scheduled for Saturday August 3, 2024. Anyone interested in helping with the event needs to contact the mayor. Mr. Lodise will help with the picnic.

Public Safety:

- Police Report – Mayor Mahon read the report for the month of April 2024:

Incident reports	16	Summary citations	0
Accident reports	2	Traffic citations	37
Assists	5	Criminal arrests	1
EMS calls	0	Parking ordinance	5
Court – local	4	Court – Doylestown	0
Hours worked	225	Salary	\$7,221.39

Note Chief worked extra/open shifts for a total of 11 hours.

- Drug Take Back Event – The drug take back event was held on Saturday April 27, 2024. Hulmeville collected 30.52 lbs. of medication and 11.46 lbs. of syringes. The state will reimburse Hulmeville for the expenses incurred of \$259.90.
- Run For The Fallen – The Run For The Fallen has been rescheduled to June 30, 2024. The run is organized by Ed Preston. The soap box derby tentatively planned has been cancelled for this year.

Storm Water/Floodplain/MS4:

- Stormwater Issue – Ms. Coleman would like consideration to remediate a stormwater issue between 536 and 600 Main St. Tom Wheeler discussed the matter with the

solicitors before the meeting, and they all agreed it is a private property issue. The Borough cannot go onto private property and complete work. Ms. Coleman believes that the pipe was installed incorrectly when the home at 536 was built, and that the Borough is responsible since all work was approved by them. Tom Wheeler believes that the swale existed long before the homes were built. Ms. Coleman also believes that three storm drains may need to be checked for blockages as well. Bill Wheeler does have someone scheduled to come out tomorrow to inspect a storm drain. He will see if they can check those three as well. Mayor Mahon pointed out that when the stream is high due to rain the water has nowhere to go and may be backing up in the storm drains. Mr. Luongo explained that if the issue is on private property and the borough were to get involved, the Borough would be setting themselves up to not only have to maintain the work from that point on but would also set themselves up to any lawsuits on the property. Also, others in the Borough may expect assistance as well if that precedence is set. Tom Wheeler suggested the stormwater committee visit the property to look and determine if the matter is private property or Borough property. Mr. Williams, the owner of the property in question, claims that the pipe was installed by Wayne Goodrow before the last home was built. Mr. Williams showed the council pictures of the property when it floods. The pipe in question is two feet in diameter and made of cement. Tom Wheeler suggested Bill Wheeler see if he can locate the plans for the property to determine when the pipe was installed. The pipe may need to be cleaned out.

- Earth Day Event – Mr. Pio would like to thank Mayor Mahon for her assistance with the event.

TMDL / BMP's: Permit years 2018-2022 – DEP will be doing permit inspections. Gilmore and Associates will keep us informed of that inspection. Due to Covid-19, this has been postponed.

- TMDL No1: encouraged riparian forest buffers for all residents along the creek.
- TMDL No 2: conduct site inspections to encourage storm water control measures.
- TMDL No 3: installation of 2 deciduous trees in open space or within the borough proper
- TMDL No 4: reduce infiltration.
- TMDL No 5: modify basins for increased infiltration reduction.
- TMDL No 7: encouraged homeowners to install rain barrels.
- TMDL No 8: additional provisions:

Borough Property: no report

Finance: no report

IT:

- Upgrades – The committee discussed the possibility of upgrading the router, modem and/or a firewall.
- Security of System – The committee discussed ways to make sure the Borough's computer systems are secure. The County, since being attacked, is now requiring all police departments to upgrade their malware and they will be auditing departments moving forward.

Personnel: no report

Public Works:

- Street Signs – Mr. Lodise ordered four street signs for Lincoln, Ford, Pennsylvania and Main
- Road Repaving Project 2024 – Gilmore received 6 bids: Bray Brothers Inc. \$77,644.50, C & C Super Seal LLC \$93,582.50, MECO Construction Inc. \$113,350, Gorecon Inc. \$123,066.93, T. Schiefer Contractors \$136,651 and G & B Construction \$138,242.50. Gilmore recommends awarding a contract to Bray Brothers who had the lowest bid in the amount of \$77,644.50 for the 2024 road repaving project. The bid includes three roads McCarthy, Green and Catherine. The bid came in approximately \$8,800 under the grant amount and they plan to complete the work in July. If they purchase the materials and if they come under the bid amount the Borough may be able to do more road work than planned. The Borough will have to wait and see once the work is completed if there are an extra funds.

Motion made by Mr. Lodise and seconded by Ms. Krause to contract with Bray Brothers, Inc. for the 2024 road rehabilitation program at a cost of \$77,644.50 and to authorize the council president to sign any contract documents, subject to review by the borough solicitor; motion passed with all in favor 6-0-0.

- Pedestrian Safety Initiative – Ms. Krause distributed a flyer with some pedestrian concerns she has observed in the Borough. First, she observed that no one on Main St. or Bellevue Ave. stop at the crosswalk areas. She was hoping that the Borough could add signage encouraging cars to stop. She suggested maybe requesting it from the RDA next year. Chief Baran explained that the police department does have signage. They did put them out in the crosswalk area and within three days two of the signs were stolen. He has four signs left and right now only uses them for same day events. Ms. Krause also noticed that the handicap ramps at the corner of Bellevue and Trenton do not line up with the painted crosswalk in the street, making it unusable. Ms. Omietanski pointed out that the state did come by and correct that issue at other crosswalks in the Borough and must have overlooked that one. Mr. Lodise will make some calls to PennDOT and find out if someone can fix the issue. Ms. Krause suggested adding a townhall discussion to the June agenda. She would like to advertise it on the Borough social media pages to get community input.

Ordinances: no report

Borough Manager:

- Use of Borough Fields – Bill Wheeler requested consideration to authorize Bloom to use the Borough recreational field for a children’s sports clinic during August 2024. Mary Johnson asked if Bloom was a for-profit company because up till now, they only allowed non-profit groups use of the fields. It was confirmed Bloom is a for profit company. Bill Wheeler drafted an agreement that Bloom will be required to sign plus proof of insurance

will be required. Also, it will be said in the documentation that the Borough cannot be sued. She will not have use of bathrooms inside the Borough Hall and will be responsible for collecting all the trash. Also, she is not allowed to drive on the grass. Bloom is hoping to have 20 participants and will be using the fields twice a week for the month of August.

Motion made by Mr. Gonzalez and seconded by Mr. Lodise to enter into an agreement with Bloom to allow them to use the Borough recreation field for a children’s sport clinic, 2 evenings a week, in August 2024; motion passed with all in favor 6-0-0.

- PA State Association of Boroughs Conference – The conference will be held on June 2-5 in Hershey PA. Bill Wheeler asked if anyone is interested in attending, they need authorization to vote on behalf of the Borough at the PSAB conference. Bill Wheeler attended last year but cannot attend this year. No one on the council was interested in attending.
- Upcoming Meetings – The Planning Commission is having a meeting on 5/15/24 to review a subdivision on Fairview Ave. and the Zoning Hearing Board is having a meeting on 5/22/24 to review a variance for a swimming pool.
- Grant Updates – The money for the stucco repair project still has not been received. The William Penn Fire Co did purchase their truck with the RDA grant funds. Middletown Emergency Squad also purchased their Lucas device with the RDA grant funds. They have offered to attend a meeting to demonstrate how the device works to the council.

Fire Marshal/EMC: no report

Zoning/ Code Enforcement: no report

Water and Sewer:

- Meter Replacement Project – Ms. Wheeler wanted to update everyone on the status of the meter replacement project. She contacted the plumber and according to their receptionist they are not coming back to Hulmeville to complete the meter replacement. There are 80 meters left to install. The company claimed they did everything they could, and residents did not respond to their request to install a meter in their homes. Ms. Wheeler explained that until all meters are installed, she cannot use the new software to read the meters and the old software is soon not going to work anymore. Ms. Coleman stated her new meter is leaking and the plumber is coming this weekend to look at it.

Solicitor Report: no report

Treasurer’s Report: Treasurer’s Report for May 6, 2024, was made available for inspection:

• General Fund Checking Balance as of April 1, 2024:	\$ 172,201.36
Expenses Totaled:	\$ -30,915.88
Income Totaled:	\$ <u>72,620.28</u>
General Fund Checking Balance as April 30, 2024:	\$ 213,905.76

- | | |
|---|----------------------|
| • Sewer Fund PLGIT Balance as of April 1, 2024: | \$ 259,598.22 |
| Interest Totalled: | \$ 1,088.25 |
| Deposit Totalled: | \$ 0 |
| Expense | <u>\$ 0</u> |
| Sewer Fund PLGIT Balances as of April 30, 2024: | \$ 260,686.47 |

- | | |
|--|---------------------|
| • Highway Aid PLGIT Balance as of April 1, 2024: | |
| Interest Totalled: | \$ 603.53 |
| Deposit Totalled: | \$ 0 |
| Expense | <u>\$ -1,793.79</u> |
| Highway Aid PLGIT Balance as of April 30, 2024: | \$144,565.96 |

- | | |
|---|------------------------|
| • General Fund PLGIT Balance as of April 1, 2024: | \$ 1,186,632.84 |
| Interest Totalled: | \$ 5,160.81 |
| Deposit Totalled: | \$ 44,990.00 |
| Expense Totalled: | <u>\$ -587.77</u> |
| General Fund PLGIT Balances as of April 30, 2024: | \$ 1,236,195.88 |

Bills: A copy of the bill list dated May 2, 2024, was provided to Council and offered for review by the public.

- | | |
|---|---------------|
| • General Fund beginning balance as of April 25, 2024: | \$ 188,653.07 |
| ending balance as of May 10, 2024: | \$ 151,269.74 |
- | | |
|---|---------------|
| • Highway Aid beginning balance as of May 6, 2024: | \$ 139,597.97 |
| Ending balance as of May 6, 2024: | \$ 139,597.97 |

A motion made by Mr. Lodise seconded by Mr. Pio and carried unanimously to approve the bill list dated May 2, 2024; Motion carries 6-0-0.

Correspondence:

- Harris Family – The Mayor received a thank you letter for the flowers and gift basket sent by the Mahon, Wheeler and McKairnes family for the passing of Jean Harris.

New Business:

- William Penn Fire Co Storage Room – Consideration to waive permit fees for William Penn Fire Co storage room addition. The addition will be on the back side of the building by the banquet hall to store their tables and chairs. The addition will be 10 by 40 feet.

Motion made by Mr. Pio and seconded by Mr. Gonzalez to waive the permit fees for the William Penn Fire Company storage room addition; motion passed with all in favor 6-0-0.

Unfinished Business: none

Motion made by Mr. Pio and seconded by Ms. Krause to cancel the May work session due to no agenda; motion passed with all in favor 6-0-0.

The meeting was adjourned at 8:30 pm; motion made by Mr. Pio seconded by Ms. Krause.

Respectfully Submitted

Dorothy Omietanski,
Hulmeville Borough Secretary