

HULMEVILLE BOROUGH COUNCIL
Meeting Minutes
February 5, 2024

The regular monthly meeting of the Hulmeville Borough Council was held on the above date at the Borough Hall, 321 Main Street.

Councilmembers Present

Thomas Wheeler, President
Rebecca Krause, Vice President
Dan Mandolesi
Jim Pio
Nick Lodise
Judy Coleman
Jose Gonzalez
Naz Atabas, Junior Councilmember

Staff in Attendance

Tom Panzer, Solicitor
Debbie Mahon, Mayor
Diane McKairnes, Treasurer
Dorothy Omietanski, Secretary
Bill Wheeler, Borough Manager
John Baran, Chief of Police

Councilmembers Absent: none

Councilmembers Late to Arrive: none

Staff Absent: none

Guests in Attendance: Nancy Mitchell, Dennis Mitchell, Amanda Gonzalez, Trisha Boyle, Mary Johnson, Jay Ferraro, Nicole McKairnes, Patricia Taggart, Mike Wasson, Sandy Carroll, Jake Krause and Doug Harris

Call to Order: Tom Wheeler called the meeting to order at 7:00 pm; all those present joined the Pledge of Allegiance.

Minutes:

Motion made by Mr. Mandolesi seconded by Ms. Krause to approve the minutes of January 2 & 16, 2024; Motion passed with all in favor 7-0-0.

Public Comment:

- OCI Night – Ms. Johnson wanted to remind the public that this Thursday between 5pm and 8 pm the Historical Society is holding a fundraiser at the OCI. Also, the annual Soup Night is back and will be held on 3/2/24 from 4pm to 6:30pm. Ms. Johnson needs soups and the set up time for those bringing soup will be 3pm.
- Breakdown Cost for the Appeal – Ms. Boyle would like to see a breakdown of costs incurred by the Borough for the appeal of the decision on the Superior Holdings conditional use application. She would also like to know where the money is coming from. The Finance Committee will meet to discuss this matter.

- Cancer Fundraiser – Ms. Atabas is raising money for Mini Thon. All proceeds go toward helping kids with cancer.

Mayor:

- Hulmeville Garden Club – The HGC has been dissolved and blended with the garden club of Bristol Borough. The HGC will no longer be working on any of the gardens in the borough. All meetings will be held in Bristol.
- 2024 150th Committee Events – Mayor Mahon would like to have a meeting with the board to review the events for 2024. There is an event scheduled for March 9, 2024, from 5:30pm – 9:15 pm at Johnson Hall Coffee House with international spirit medium Karen Hluchan. The event is almost sold out.

Public Safety:

- Police Report – Mayor Mahon read the report for the month of January 2024:

Incident reports	20	Summary citations	0
Accident reports	0	Traffic citations	29
Assists	4	Criminal arrests	1
EMS calls	1	Parking ordinance	6
Court – local	12	Court – Doylestown	0
Hours worked	210	Salary	\$6,718.80

- Easter Egg Hunt – The Easter Egg hunt has been moved to March 30th with no rain date. Chief Baron said volunteers stuffed 1,500 eggs last year. He will need volunteers to help stuff eggs again this year.
- Drug Take Back Day – The first drug take back event of the year will be held at William Penn Fire House. This will be a drive thru event held on 4/27/24 from 10am until 2pm.

Storm Water/Floodplain/MS4:

- NPDES Permit – Mayor Mahon is requesting payment be made to NPDES permit fee in the amount of \$2,500 which is due by March 1, 2024.

Motion made by Mr. Lodise and seconded by Mr. Mandolesi to authorize the expenditure of \$2,500 for the 2024 NPDES permit fee; motion passed with all in favor 7-0-0.

- Act 167 & 537 Follow Up – Gilmore and Assoc is working on price updates for project quotes.
- Newsletter – The newsletter is available through the borough website. Only 3 borough residents request a copy to be mailed to them. (June Robinson, Fred Black and Linda and Skip Szymanek)
- Floodplain Requirements – Residents who live in a floodplain will be working with Gilmore & Assoc through the committee on floodplain requirements. The mayor will work with Bill Wheeler to have that information available in SharePoint.

TMDL / BMP's: Permit years 2018-2022 – DEP will be doing permit inspections. Samantha Brinker from Gilmore and Associates will keep us informed of that inspection. Due to Covid-19, this has been postponed.

- TMDL No1: encouraged riparian forest buffers for all residents along the creek.
- TMDL No 2: conduct site inspections to encourage storm water control measures.
- TMDL No 3: installation of 2 deciduous trees in open space or within the borough proper
- TMDL No 4: reduce infiltration.
- TMDL No 5: modify basins for increased infiltration reduction.
- TMDL No 7: encouraged homeowners to install rain barrels.
- TMDL No 8: additional provisions:

Borough Property:

- Boiler at Borough Hall – The boiler had a leak in the exhaust system. They were able to patch it, but the boiler will need to be replaced before the end of the summer. The current system is 13-14 years old. Mr. Mandolesi also wanted to point out that the two units in the apartments will also need to be replaced soon.
- Lawn Maintenance – Mr. Mandolesi reminded the council that they need to secure a lawn maintenance contract for the upcoming season.

Finance:

- The committee did meet in January. They signed the 2024 budget. At their next meeting they will discuss Ms. Boyles' request and determine how to show the expense from the appeal.

IT:

- Meeting – The committee is trying to schedule their first meeting.

Personnel: no report

Public Works:

- Downed Tree – A tree came down during a storm on the church property. Nick Lodise contacted Bill Young to remove the tree at a cost of \$150.
- Street Sign – The street sign at Penna and Main has been removed. Mr. Lodise is waiting for the ground to dry up before putting the sign back in the ground.
- Meeting – The public works committee is meeting on Wednesday on Teams.

Ordinances: no report

Borough Manager: no report

Fire Marshal/EMC: no report

Zoning/ Code Enforcement: no report

Water and Sewer:

- Meter Replacement Program – Ms. Wheeler informed the council that the meter replacements have begun. Everyone who has received a letter needs to have their meter replaced. The company has only received half the responses to the mailing. They have approximately 80 appointments scheduled to date. The new meters are good for 20 years. If the meters break in the first 10 years the meter is replaced for free after that it is replaced at 50% of the cost. Ms. Wheeler suggested an announcement of the meter replacement program be placed on the firehouse sign.
- Open Position – Tom Wheeler would like to fill the open position in the Water Authority to replace Kurt Ludwig.

Motion made by Mr. Wheeler and seconded by Mr. Lodise to appoint Doug Harris to the Water and Sewer Authority for a 5-year term, 2024-2028; motion passed with all in favor 7-0-0.

Solicitor Report:

- Ratify Action Taken – Mr. Panzer recommended the council ratify actions taken during the January 2024 work session.

Motion made by Mr. Mandolesi and seconded by Mr. Lodise to ratify actions taken at the 1/16/24 work session; motion passed with all in favor 7-0-0.

Treasurer’s Report: Treasurer’s Report for February 5, 2024, was made available for inspection:

• General Fund Checking Balance as of January 1, 2024:	\$ 164,882.92
Expenses Totaled:	\$ -38,472.07
Income Totaled:	\$ 20,416.10
General Fund Checking Balance as January 31, 2024:	\$ 146,826.95
• Sewer Fund Checking Balance as of January 1, 2024:	\$ 61,055.48
Expenses Totaled:	\$ -20,020.24
Income Toted:	\$ 44,271.82
Sewer Fund Checking Balance as of January 31, 2024:	\$ 85,307.06
• Sewer Fund PLGIT Balance as of January 1, 2024:	\$ 256,310.82
Interest Totaled:	\$ 1,120.44
Deposit Totaled:	\$ 0
Expense	\$ 0
Sewer Fund PLGIT Balances as of January 31, 2024:	\$ 257,431.26

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| • Highway Aid PLGIT Balance as of January 1, 2024: | \$ 147,422.81 |
| Interest Totalled: | \$ 646.34 |
| Deposit Totalled: | \$ 0 |
| Expense Totalled: | \$ <u>-39.39</u> |
| Highway Aid PLGIT Balances as of January 31, 2024: | \$ 148,027.76 |

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| • General Fund PLGIT Balance as of January 1, 2024: | \$ 1,010,558.27 |
| Interest Totalled: | \$ 5,128.95 |
| Deposit Totalled: | \$ 231,358.00 |
| Expense Totalled: | \$ <u>- 1,421.51</u> |
| General Fund PLGIT Balances as of January 31, 2024: | \$ 1,245,623.71 |

Bills: A copy of the bill list dated February 1, 2024, was provided to Council and offered for review by the public.

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| • General Fund beginning balance as of January 31, 2024: | \$ 134,657.80 |
| ending balance as of February 8, 2024: | \$ 122,078.17 |

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| • Highway Aid beginning balance as of February 5, 2024: | \$ 146,822.42 |
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Note – A bill dated 2/5/24 for Valerie Myers for \$3,212.97 for computer and printer will be tabled for further discussion. Tom Wheeler pointed out that she purchased the equipment without discussing it with the council first. The council has never purchased the equipment for tax collectors in the past and is not sure what precedence should be. Mr. Pio feels the cost is steep for a laptop. During the discussion the public inquired as to the security of the computer system. Tom Wheeler explained that the tax collectors have the option to use what system they see fit to use. Bill Wheeler will get more information from Valerie regarding her purchase and the council will discuss this matter further at the work session.

A motion made by Mr. Pio seconded by Mr. Mandolesi and carried unanimously to approve the bill list dated February 1, 2024, absent the bill for \$3,212.97; Motion carries 7-0-0.

Correspondence:

- Refuse Collection – Valerie Meyers dropped off a report summarizing addresses that may not be paying for refuse collection. Ms. Meyers feels that some of these accounts should be paying for trash collection and are not. Another question she has is how does the fee get entered onto the tax statement.

New Business:

- Guest Presentation – Jim Pio would like to discuss inviting Jay Ferraro of Barbra T. Foundation, a non-profit for ovarian cancer research to an upcoming work session meeting. He would like to discuss a fundraiser he is running this fall. Mr. Ferraro was in attendance and introduced himself. He would like to distribute materials, go over some upcoming activities, and has a resolution for making September Ovarian Cancer Awareness month.

Bill Wheeler suggested he come to the 3/19/24 work session. Ms. Omietanski will confirm his meeting time.

- Grace Church Parsonage – Ms. McKairnes stated that the church would like to have a separate house number for the parsonage. Bill Wheeler confirmed that their address number would be 311. He will write up the paperwork necessary to send to the authorities informing everyone of the new address being assigned. Bill Wheeler explained that it is still one parcel.
- Credit Cards – Ms. McKairnes is having difficulty activating her new credit card due to a change of personnel. She does not have the correct email address or password to activate the account. She would like permission to close the account if necessary and open credit cards with the local bank. She will gather information and will present it to the council at a future meeting.
- Trash/Recycles Collection – Ms. McKairnes requested that in the next newsletter there be a reminder to residents that trash and recycles need to be separated when placed in front of their homes for collection. She has observed that residents are not doing that, and it takes the trash men a lot of time to sort through.

Unfinished Business:

- February Work Session Guest Speaker – Ms. Coleman still needs to confirm her guest speaker for the February work session. She should know sometime this week.
- Superior Holdings Response – Tom Panzer received a response from Superior Holdings regarding the number of homes that would be needed for the development. They have stated in a letter that they would need a minimum of 79 single homes in a cluster fashion for them to proceed with a negotiation.

The meeting was adjourned at 8:10 pm; motion made by Mr. Pio seconded by Mr. Lodise.

Respectfully Submitted

Dorothy Omietanski,
Hulmeville Borough Secretary