

**Work Session Meeting Minutes
January 16, 2024**

A work session of the Hulmeville Borough Council was held on the above date at the Borough Hall, 321 Main Street.

Councilmembers Present: Thomas Wheeler, President, Rebecca Krause, Vice President, Judy Coleman, Dan Mandolesi, Nick Lodise, and Jose Gonzalez

Councilmembers on Zoom: none

Councilmembers Absent: Jim Pio and Naz Atabas, Junior Council

Councilmembers Late: none

Others in Attendance: Solicitor, Michael Luongo, Secretary, Dorothy Omietanski, Fire Marshal/Borough Manager, Bill Wheeler, Chief of Police, John Baran and Jake Krause

Absent: Mayor, Debbie Mahon

Call to Order: Mr. Tom Wheeler called the meeting to order at 7:03 pm; all those present joined the Pledge of Allegiance.

Public Comment: no report

Mayor: no report

Public Safety:

- Thank You – Mr. Mandolesi wanted to thank Officer Gaffney for blocking Neshaminy Street after a large tree came down. It was a very dangerous situation and Officer Gaffney stayed until PennDOT came to address the situation.

Stormwater/Floodplain/MS4: no report

Borough Property

- Cleaning Bids – Bill Wheeler is recommending that the council redo the cleaning contract to more clearly outline the duties and responsibilities of the cleaning company. This is not going to be a formal bid. Anyone can email or call him, and he will reach out to the current company being used to give them an opportunity to participate in the process.

Motion made by Mr. Mandolesi and seconded by Mr. Lodise to authorize the Borough Manager to solicit bids for the Borough Hall cleaning service; motion passed with all in favor 5-0-0.

- Heater Issues – The heater is again not working. Mr. Mandolesi will be meeting with the repair company tomorrow to discuss this.

Finance:

- Meeting – Ms. Krause would like to schedule a meeting with her committee to review quarterly reports.

IT:

- SharePoint – Each committee has their own SharePoint site, and each committee is a Teams site.
- Computer Upgrade – Stanley Omietanski has spent three long evenings at Borough Hall trying to set up the office computer with the updated version of windows.

Personnel:

- Liaison Committee – Tom Wheeler would like to assign Dan Mandolesi to the Superior Development, ad hoc Liaison Committee to replace Nick Toth.

Public Works:

- Street Salting – Tom Wheeler recommended that the snow removal company salt the roads tonight at a minimum at the bottom of all hills.

Borough Manager:

- Authorize Resolutions RDA Grants – Bill Wheeler explained that the RDA requires council to pass a resolution for the 2024 grants which include road resurfacing, fire company utility truck and emergency squad chest compression device.

Motion made by Mr. Gonzalez and seconded by Mr. Lodise to adopt a resolution to accept the RDA grant for the 2024 road resurfacing project and authorize Tom Wheeler and Rebecca Krause to sign the contract documents; motion passed with all in favor 5-0-0.

Motion made by Mr. Gonzalez and seconded by Mr. Lodise to adopt a resolution to accept the RDA grant for the rescue squad purchase of the CPR/chest compression device and authorize Tom Wheeler and Rebecca Krause to sign the contract documents; motion passed with all in favor 5-0-0.

Motion made by Mr. Gonzalez and seconded by Mr. Lodise to adopt a resolution to accept the RDA grant for the fire company utility truck purchase and authorize Tom Wheeler and Rebecca Krause to sign the contract documents; motion passed with all in favor 5-0-0.

- Authorize Resolution for Final Reimbursement – Bill Wheeler requested council pass a resolution to authorize the request for final reimbursement from the RDA for the fire company boiler replacement project.

Motion made by Mr. Mandolesi and seconded by Mr. Gonzalez to adopt a resolution to request final payment of \$44,990 from the RDA for the fire company boiler replacement project; motion passed with all in favor 5-0-0.

Fire Marshal/EMC:

- Flooding – The Borough had to put up barricades Tuesday night through Wednesday afternoon due to flooding at Main and Zimmerman from the Neshaminy Creek. One car tried to enter the area and got stuck. A tree, from the borough property, came down in the Episcopal Grace Church parking lot. Bill Young was contacted to remove the limb. Bill Young told the Borough the limb was dead, and the tree should be removed. Mr. Mandolesi suggested making Bill Young the emergency contact for emergency tree removal situations.

Solicitor:

- Hearing for 329 Main St – Mr. Luongo informed council that his office received a letter from the residents of 329 Main St, and they agreed to comply with all HARB requests. They asked for an extension of time due to the weather to make the changes.

Treasurer Report:

- Bills – Ms. McKairnes presented twenty-two bills to council to authorize payment; A copy of the bills is attached.

A motion made by Ms. Krause seconded by Mr. Lodise carried unanimously to approve the bills presented by Ms. McKairnes; Motion carries 5-0-0.

Unfinished Business:

- Washington and Ford Culvert – Mr. Gonzalez noticed the culvert was sticking up and he could not move it back. Bill Wheeler noticed it and was able to move it some. Nick Lodise said he had a tool they could use to get it back into place.
- Update Liaison Committee – Mr. Lorenzetti needs to provide engineering plans which will take some time. HCC is waiting on that response.

New Business

- Webinar – There is a webinar tomorrow at noon on Liquid Fuels Funding 101.
- African American Museum – Ms. Coleman would like to invite the African American Museum to a work session to make a presentation. The group is building a museum in

Bucks County and is asking for support. Tom Wheeler told her to schedule at any work session for a 20-minute presentation.

There being no further official business the meeting was adjourned at 7:35 pm; motion made by Mr. Mandolesi and seconded by Mr. Lodise; carried 5-0-0.

Respectfully Submitted

Dorothy Omietanski
Secretary Hulmeville Borough