

HULMEVILLE BOROUGH COUNCIL
Meeting Minutes
June 5, 2023

The regular monthly meeting of the Hulmeville Borough Council was held on the above date at the Borough Hall, 321 Main Street.

Councilmembers Present

Thomas Wheeler, President
Dan Mandolesi, Vice President
Nick Toth
Nick Lodise
Judy Coleman
Doug Harris
Jim Pio
Naz Atabas, Junior Councilmember

Staff in Attendance

John Baran, Chief of Police
Debbie Mahon, Mayor
Thomas Panzer, Solicitor
Dorothy Omietanski, Secretary
Diane McKairnes, Treasurer

Council Members on Zoom: none

Councilmembers Absent: none

Councilmembers Late to Arrive: Naz Atabas, Junior Councilmember

Staff on Zoom: none

Staff Absent: Kurt Ludwig, Water and Sewer President and Bill Wheeler, Borough Manager

Guests in Attendance: Trisha Boyle, Mike Wasson, Patricia Taggart, Sheri Wheeler, Jose Gonzalez, Amanda Gonzales, Sandy Carroll, Nancy Henry, Martin Bradley, and Mary Johnson

Call to Order: Tom Wheeler called the meeting to order at 7:36 pm; all those present joined in the Pledge of Allegiance.

Minutes:

Motion made by Mr. Lodise seconded by Ms. Coleman to approve the minutes of May 1, 2023 Council Meeting; Motion passed with all in favor 7-0-0.

Motion made by Mr. Lodise seconded by Mr. Harris to approve the minutes of May 16, 2023 work session; Motion passed with all in favor 7-0-0.

Motion made by Mr. Lodise seconded by Mr. Harris to approve the Special Council Meeting of May 18, 2023; Motion passed with all in favor 7-0-0.

Public Comment:

- Mary Johnson wanted to make a few comments on the Conditional Use Hearing and Mr. Panzer stopped her. He explained that there will be time at the last meeting for her to make comments. By law she cannot discuss any matters with council outside the Conditional Use Hearing. She did express her frustration with the attitudes of the Applicant. Mr. Panzer will discuss her concerns with the applicant before the next meeting.
- Ms. Carroll inquired as to which cub scout was represented at the Memorial Day Parade. It was Troop 82.
- Trisha Boyle wanted to say that Ed Preston and his committee did a wonderful job organizing the Memorial Day Parade. She also enjoyed Stan Omietanski's filming of the parade that he posted on his YouTube page. She was concerned with the low attendance at the service held after the parade. There were very few Hulmeville residents in attendance. Next year maybe there could be more information sent out regarding attending the service.

Police Report:

- Police Report – Mayor Mahon read the report for the month of May 2023: Note the officers worked extra hours for the Memorial Day Parade for both Hulmeville and Langhorne.

Incident Reports - 15	Summary Citations - 1
Accident Reports - 4	Traffic Citations - 45
Assists - 4	Criminal Arrest - 0
EMS Calls - 0	Parking Ordinance - 3
Court Local – 10	Court Doylestown - 0
Hours Worked - 231	Salary - \$6,722.70

- Truck Warranty Contract – The extended warranty contract has been signed. A copy was given to Ms. Omietanski

Mayor:

- Memorial Day Parade – Mayor Mahon wanted to thank everyone who took part in the parade. Hulmeville Borough did make a donation toward the parade.

Storm Water/Floodplain/MS4:

- Newsletter – Mayor Mahon asked that all information for the summer newsletter be submitted to her in Word format by June 16, 2023. Ms. Coleman would like to write an article for the newsletter on the history of the Black house. Mary Johnson would also like to submit a picture of the Cat's Meow of the Black home as well. There are still a few left for sale.

- Two Stormwater Issues – Gilmore reviewed a two stormwater issues one at 600 Main St, and the other at Bellevue Ave and Trenton Ave. Gilmore confirmed that the drain channels are the responsibility of the homeowners to keep free of debris.

TMDL / BMP's: Permit years 2018-2022 – DEP will be doing permit inspections. Samantha Brinker from Gilmore and Associates will keep us informed of that inspection. Due to Covid-19, this has been postponed.

- TMDL No1: encouraged riparian forest buffers for all residents along the creek
- TMDL No 2: conduct site inspections to encourage storm water control measures
- TMDL No 3: installation of 2 deciduous trees in open space or within the borough proper
- TMDL No 4: reduce infiltration
- TMDL No 5: modify basins for increased infiltration reduction
- TMDL No 7: encouraged home owners to install rain barrels
- TMDL No 8: additional provisions:
 - Continued with the 4 leaf pick-ups through the fall/winter season
 - Sump Pump inspection enforcement
 - Decide on sediment reduction project
 - Lawn and garden pick up 4/1-12/1 weekly

Borough Manager: no report

Fire Marshal: no report

Emergency Management Coordinator: no report

Zoning/ Code Enforcement:

- Old Mill – The owner of the Old Mill is allowing Bill Wheeler to complete an inspection of the property
- 535 Bellevue – Owner has been cited for unsanitary conditions.
- 307 and 522 Main – Both owners received notifications of potential zoning violations.
- 115 Green St – Owner received a notification to stop working without permit

Water and Sewer:

- Delinquent Accounts – Patricia Taggart informed council that there are a new group of delinquent accounts. Mr. Ludwig forwarded her letters to use to send to the accounts. Ms. Taggart thought it was odd that many of them are new accounts. She did confirm with Ms. Slater that they are receiving their bills. Trisha Boyle does know someone on 209 Catherine St who was suspicious of the return address on their statement and that may be an issue.

Borough Property:

- Stucco and Painting Project – Council needs to award the project. The lowest bidder was non responsive so the lowest responsible bid became DEC Construction Inc. The grant money for the project must be used before June 2024. Bill Wheeler is planning to schedule the work immediately. The grant money should cover a majority of the project. Borough Hall will remain the same colors.

Motion made by Mr. Mandolesi and seconded by Mr. Lodise to award the Borough Hall stucco project to DEC Construction Inc. at a cost of \$72,300 and authorize borough officials to execute all documents from the project initiation to completion of the project; motion passed with all in favor 7-0-0.

Motion made by Mr. Mandolesi and seconded by Mr. Lodise to award the Borough Hall painting project to E.J. Tamanini at a cost of \$34,800 and authorize borough officials to execute all documents from the project initiation to completion of the project; motion passed with all in favor 7-0-0.

- Pest Control Issue – There was a rodent issue in Borough Hall. Leck has set traps and one mouse has been caught.
- A/C Unit Police Station and Borough Office – The police department reported on 6/1/23 that the AC was not working. AirTech checked the unit on 6/2/23 and determined that the compressor was in need of replacement. They recommended replacing the entire compressor/condenser unit. They suggested replacing the heat pump/air conditioning unit with just an air conditioning unit which would save the Borough \$600. The Borough would have heat through the boiler.

Motion made by Mr. Mandolesi and seconded by Mr. Pio to add the AC repair to the agenda due to the emergency situation; motion passed with all in favor 7-0-0.

Motion made by Mr. Mandolesi and seconded by Mr. Lodise to authorize AirTech to replace the air conditioning/compressor/condenser unit at a cost of \$2,900; motion passed with all in favor 7-0-0.

- New Police Department Facility – Mr. Mandolesi will be having Matt Piotrowski make a sketch design for the police department addition. Mr. Mandolesi will not be working on the \$5,000 plan council agreed to scrape.

Trash:

- Holiday Collection – Just a reminder on major holidays the trash collection will be delayed that week by one day.

Lights:

- Light Out – There is one light out on Main Street near Borough Hall. Mr. Lodise will investigate.

Streets:

- Road Repaving Project – Bill Wheeler realized that Estell Alley was not included in the road repaving project. He is recommending adding it to the project scope which will add an additional \$5,000. The work should start mid-June and be completed by the end of July.

Motion made by Mr. Lodise and seconded by Mr. Harris to add Estell Alley to the scope of work for the Bray Brothers paving contract for an additional cost of \$5,000, for a total project cost of \$238,056.80 to be treated as a change order and authorize the Borough Manager to sign the change order number 23-01153 dated 6/5/23; motion passed with all in favor 7-0-0.

Note Doug Harris left at 8:10 pm due to illness

Personnel: no report

Solicitor Report: no report

Treasurer’s Report: Treasurer’s Report for June 5, 2023 was made available for inspection: Note attached additional list of checks have been authorized by Auditor General Office to be removed from the books. The list is checks that have been mailed but never cashed. Tom Panzer will look into the responsibility of the Borough to inform the accounts.

After an audit of liquid fuels, the Auditor General Office are asking that the Borough reimburse the liquid fuels account by \$30,109.50. Tom Wheeler disagrees with their decision regarding \$21,800 which was used for the culvert project on Main St. Tom Wheeler felt that council followed all state requests regarding the project. The state did waive the permits. The Borough did receive permission to complete the project and followed all state requirements. Mr. Mandolesi will follow up regarding this matter to see if he can get resolution.

• General Fund Checking Balance as of May 1, 2023:	\$ 288,444.97
Expenses Totaled:	\$ -81,531.77
Income Totaled:	<u>\$ 222,467.16</u>
General Fund Checking Balance as May 31, 2023:	\$ 429,380.36
• Sewer Fund Checking Balance as of May 1, 2023:	\$ 64,535.68
Expenses Totaled:	\$ -10,656.12
Income Toted:	<u>\$ 30,281.50</u>
Sewer Fund Checking Balance as of May 31, 2023:	\$ 84,161.06

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| • Sewer Fund PLGIT Balance as of May 1, 2023: | \$ 247,766.19 |
| Interest Totalled: | \$ 1,016.90 |
| Deposit Totalled: | \$ 0 |
| Expense Totalled: | <u>\$ 0</u> |
| Sewer Fund PLGIT Balances as of May 31, 2023: | \$ 248,783.09 |

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| • Highway Aid PLGIT Balance as of May 1, 2023: | \$ 114,156.65 |
| Interest Totalled: | \$ 467.83 |
| Deposit Totalled: | \$ 0 |
| Expense Totalled: | <u>\$ - 973.62</u> |
| Highway Aid PLGIT Balances as of May 31, 2023: | \$ 113,650.86 |

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| • General Fund PLGIT Balance as of May 1, 2023: | \$ 1,070,626.05 |
| Interest Totalled: | \$ 4,392.85 |
| Deposit Totalled: | \$ 0 |
| Expense Totalled: | <u>\$ - 356.59</u> |
| General Fund PLGIT Balances as of May 31, 2023: | \$ 1,074,662.31 |

Bills: A copy of the bill list dated June 2, 2023 was provided to Council and offered for review by the public.

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| • General Fund beginning balance as of May 31, 2023: | \$ 378,524.92 |
| ending balance as of June 26, 2023: | \$ 318,201.72 |

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| • Highway Aid PLGIT Balance as of June 5, 2023: | \$ 87,791.87 |
| ending balance as of June 26, 2023: | \$ 87,770.06 |

A motion made by Mr. Pio seconded by Mr. Lodise and carried unanimously to approve the bill list dated June 2, 2023; Motion carries 76-0-0.

Motion was amended by Mr. Pio and seconded by Mr. Lodise to not include the transfer of funds of \$21,800 to liquid fuels; motion passed 6-0-0.

Jr. Council Person: Mayor Mahon suggested Ms. Atabas come up with a question next meeting for council to answer for her.

Correspondence: none

Unfinished Business:

- Concerns from Mr. Dutill – Mr. Dutill would like to have an update on the one-way street study and there is still a dumpster on Green that is causing issues. The dumpster is now smaller but still taking up a lot of room.
- Pennel Legion Post – They have documentation to provide the Borough for the brick they purchased last year. They are also having a flag retirement ceremony this coming Saturday at Pennel Borough.

- History Book Discussion – Johnson’s Hall Coffee House has offered their building for the use by Joe Coleman for a presentation on the History of Hulmeville. Ms. Coleman will talk to the Historical Society next week regarding when he should host the event.

The meeting was adjourned at 8:35 pm; motion made by Mr. Pio seconded by Mr. Lodise.

Respectfully Submitted

Dorothy Omietanski,
Hulmeville Borough Secretary