

HULMEVILLE BOROUGH COUNCIL
Meeting Minutes
May 1, 2023

The regular monthly meeting of the Hulmeville Borough Council was held on the above date at the Borough Hall, 321 Main Street.

Councilmembers Present

Thomas Wheeler, President
Nick Toth
Nick Lodise
Judy Coleman
Doug Harris

Staff in Attendance

Bill Wheeler, Borough Manager
Thomas Panzer, Solicitor
Dorothy Omietanski, Secretary
Diane McKairnes, Treasurer
John Baran, Chief of Police
Debbie Mahon, Mayor

Council Members on Zoom: none

Councilmembers Absent: Dan Mandolesi, Vice President, Jim Pio and Naz Atabas, Junior Councilmember

Councilmembers Late to Arrive: none

Staff on Zoom: none

Staff Absent: Kurt Ludwig, Water and Sewer President

Guests in Attendance: Patricia Taggart, Mike Wasson, Rebecca Krause, Jake Krause and Mary Johnson

Call to Order: Tom Wheeler called the meeting to order at 7:31 pm; all those present joined in the Pledge of Allegiance.

Minutes:

Motion made by Mr. Lodise seconded by Ms. Coleman to approve the minutes of April 3, 2023 Council Meeting; Motion passed with all in favor 5-0-0.

Motion made by Mr. Lodise seconded by Mr. Harris to approve the minutes of April 18, 2023 work session; Motion passed with all in favor 5-0-0.

Public Comment:

- Providing On Line Access to Meetings– Ms. Krause asked if council has considered having the meetings filmed for online viewing. Tom Wheeler explained that during COVID the meetings were held on Zoom, however now that meetings are back to being in person, Zoom coverage is only used for when a councilmember is attending virtually.

The Borough is not equipped to offer that service. Nick Toth explained that 16 months ago a company did come in and create a plan but it was determined to be too costly. Ms. Omietanski did point out that anyone can read the minutes that are posted on the website.

- Tree Planting – Ms. Krause asked if tree plantings can be done any other time of the year. Mayor Mahon explained that in April the Garden Club gets a very big discount on the trees which makes it affordable so that is the only time of year tree planting takes place.
- Superior Holding LLC Development – Ms. Johnson based on the past weekends rain event is very concerned about the future retention basin for the hill construction. She would like to know what the capacity of the basin will be and how long it will retain the water in a rain event. Ms. Johnson is also concerned with the condition of the soil given the industry that use to reside on the property. She would like to know if any consideration would be made to taking soil samples before construction starts to make sure the soil is not contaminated.

Police Report:

- Police Report – Mayor Mahon read the report for the month of April 2023: note hours worked included the Easter Egg Hunt and Drug Take Back Day but the Drug Take Back cost will be reimbursed by the county.

Incident Reports - 16	Summary Citations - 0
Accident Reports - 1	Traffic Citations - 33
Assists - 6	Criminal Arrest - 0
EMS Calls - 2	Parking Ordinance - 1
Court Local – 6	Court Doylestown - 0
Hours Worked - 225	Salary - \$6,522.00

- Drug Take Back Event – To date the county has collected 200,000 lbs. of medications. This event had 37 drop off locations and they recorded an additional 343 cars dropping off. Hulmeville collected 37.1 lbs. of medications.
- Penndel Run For the Fallen 5K – The run took place in the rain, and they had approximately 40 people participate.
- Extended Warranty for Police Vehicle – Currently the new vehicle comes with a 3 year or 36,000-mile warranty. The extended warranty would be a bumper-to-bumper warranty for 5 years or 100,000 miles for \$1,995.00 or 7 years or 125,000 miles for \$2,550.00 through Ford Motor Co. The current police vehicle is 7 years old and has required some major repairs to date.

Motion by Mr. Lodise and seconded by Mr. Harris to purchase an extended warranty for the 2022 Ford F150 for 7 years or 125,000 miles at a cost of \$2550.00; motion passed with all in favor 5-0-0.

Mayor:

- Memorial Day Parade – The Memorial Day Parade will be held Saturday May 27, 2023 starting at 9am. Mayor Mahon needs council members let her know if they are participating. Nick Lodise committed to participating in the event.
- Letter to Senator Frank Farry - Signs have been posted regarding the road closures. Mayor Mahon reached out to Senator Frank Farry’s office regarding PennDOT’s lack of communication regarding the pending road closure.
- Paranormal Investigation Request – No date planned yet.
- 150th – Mayor Mahon wanted to point out that Middletown Day is going to be held on 10/7 this year the same day as Hulmeville’s 5K Beer Garden. Ms. Wheeler is not going to change the date.

Storm Water/Floodplain/MS4:

- Act 167 & 537 Follow Up – Gilmore and Assoc still has no forward plans for project status
- Earth Day Event – The Earth Day Event was held on April 29, 2023. It was a great success. Mayor wanted to thank all the volunteers. The event recorded the most signatures ever and they ended up with 12 pages of signatures. All information was forwarded to Gilmore to support the MS4 permit with community outreach. There are wildflower seeds available for any residents who would like some. The packets are in the vestibule.
- Stormwater Issues – Bill Wheeler will be discussing two stormwater issues with Gilmore. The first is on Main Street. There is a culvert that is getting blocked. The second is in the Rio Grande. Water is backing up under Bellevue Ave and around the Hulmeville Inn parking lot to the culvert at the bridge. Bill Wheeler will have Gilmore look at both and determine who is responsible for its cleanup.

TMDL / BMP's: Permit years 2018-2022 – DEP will be doing permit inspections. Samantha Brinker from Gilmore and Associates will keep us informed of that inspection. Due to Covid-19, this has been postponed.

- TMDL No1: encouraged riparian forest buffers for all residents along the creek
- TMDL No 2: conduct site inspections to encourage storm water control measures
- TMDL No 3: installation of 2 deciduous trees in open space or within the borough proper
- TMDL No 4: reduce infiltration
- TMDL No 5: modify basins for increased infiltration reduction
- TMDL No 7: encouraged home owners to install rain barrels
- TMDL No 8: additional provisions:
 - Continued with the 4 leaf pick-ups through the fall/winter season
 - Sump Pump inspection enforcement
 - Decide on sediment reduction project
 - Lawn and garden pick up 4/1-12/1 weekly

Borough Manager:

- PA State Assoc of Boroughs – Bill Wheeler would like Council’s authorization to vote on behalf of the Borough at the PSAB conference in Hershey, June 4 to June 7, 2023

Motion made by Mr. Harris and seconded by Mr. Toth to authorize Bill Wheeler to vote on behalf of the Borough at the Pennsylvania State Association of Boroughs conference, June 4 to June 7, 2023; motion passed with all in favor 5-0-0.

Motion made by Ms. Coleman and seconded by Mr. Harris to pay the \$250 fee for Bill Wheeler to attend the Pennsylvania State Association of Boroughs conference, June 4 to June 7, 2023; motion passed 4-0-1 (Tom Wheeler abstained due to conflict of interest)

- Road Paving Project – Bill Wheeler will have a notice at the firehouse telling residents to go to the website for more information on the paving project. On the website Bill Wheeler will list all the roads and the dates they are planning to have paved. The police department will coordinate with the contractor to make sure no parking signs are posted one week before a road is paved. Mr. Panzer is going to review the contract, then Gilmore will get the ok to proceed. Once the contractor receives the go ahead, they have 60 days to complete the work. Ms. Krause will also make sure it gets posted on social media sites. Bill Wheeler will need to talk to the contractor to coordinate the best staging sites for the work. Bill Wheeler also reminded council that they may want to consider passing an ordinance regarding digging in newly paved streets and setting certain standards for doing so. He will also have Gilmore check with the utilities to make sure there are no major pending projects for any of the roads.
- Stucco Project – The project scope was rewritten and the project has been rebid. Bids are scheduled to be opened on 5/16/23. Bill Wheeler has received several inquiries.

Fire Marshal: no report

Emergency Management Coordinator: no report

Zoning/ Code Enforcement:

- The Mill – The owner of The Mill is cooperating with Bill Wheeler so he cancelled the next scheduled court hearing. The owner did receive a letter that gives him 30 days to respond to all issues outlined in the letter. Bill Wheeler plans to reinspect the building in 30 days’ time.
- Bellevue Ave Homes – A citation was issued on 4/4/23 for a home on Bellevue Ave. Bill Wheeler has not heard yet from the court regarding the matter.

Water and Sewer:

Motion made by Tom Wheeler and seconded by Mr. Toth to adopt ordinance No 282 providing for a 16.6% increase of sewer charges for all uses as a result of increased costs and expenses; motion passed with all in favor 5-0-0.

- DCED Grant – Bill Wheeler is still waiting on the state regarding the DCED Grant for the meter replacement project. The state is behind on making their decision. They will not have a decision until July 18, 2023. Bill Wheeler is concerned because the meters are being paid for now and the project should be completed soon that the grant money will not be able to be used for this project. Usually, the grants are not issued for work that is already completed.

Borough Property:

- Down Spout – Ms. McKairnes noticed one of the downspouts is missing the curved piece at the end of the spout.
- TruGreen Contract – Mr. Mandolesi did sign the contract with TruGreen for the 2023 season.

Trash: no report

Lights: no report

Streets:

- Street Cleaning – Tom Wheeler will schedule a street cleaning for 5/18 or 19 so it is done before the parade day. Chief Baran will need to post no parking signs for the day it is scheduled.

Personnel: no report

Solicitor Report:

Motion made by Tom Wheeler and seconded by Mr. Harris to ratify all action taken during the April 18, 2023 regular monthly work session of Borough Council; motion passed with all in favor 5-0-0.

Treasurer’s Report: Treasurer’s Report for May 1, 2023 was made available for inspection:

- | | |
|---|----------------------|
| • General Fund Checking Balance as of April 1, 2023: | \$ 240,506.61 |
| Expenses Totaled: | \$ -47,727.81 |
| Income Totaled: | <u>\$ 95,666.17</u> |
| General Fund Checking Balance as April 30, 2023: | \$ 288,444.97 |
| • Sewer Fund Checking Balance as of April 1, 2023: | \$ 39,930.87 |
| Expenses Totaled: | \$ - 9,947.97 |
| Income Toted: | <u>\$ 34,552.78</u> |
| Sewer Fund Checking Balance as of April 30, 2023: | \$ 64,535.68 |
| • Sewer Fund PLGIT Balance as of April 1, 2023: | \$ 246,820.24 |
| Interest Totaled: | \$ 945.95 |

	Deposit Totalled:	\$	0
	Expense Totalled:	\$	0
	Sewer Fund PLGIT Balances as of April 30, 2023:	\$	247,766.19
•	Highway Aid PLGIT Balance as of April 1, 2023:	\$	89,171.90
	Interest Totalled:	\$	382.77
	Deposit Totalled:	\$	24,691.55
	Expense Totalled:	\$	- 89.57
	Highway Aid PLGIT Balances as of April 30, 2023:	\$	114,156.65
•	General Fund PLGIT Balance as of April 1, 2023:	\$	1,025,079.47
	Interest Totalled:	\$	4,262.28
	Deposit Totalled:	\$	67,084.82
	Expense Totalled:	\$	- 25,800.52
	General Fund PLGIT Balances as of April 30, 2023:	\$	1,070,626.05

Bills: A copy of the bill list dated April 27, 2023 was provided to Council and offered for review by the public. Note the money received from the class action law suit with Monsanto of \$17,414.03 was paid to the Borough. The money should be used for sediment and residual clean up required by MS4.

- **General Fund** beginning balance as of May 1, 2023: \$ 267,475.27
ending balance as of May 4, 2023: \$ 208,269.96
- **Highway Aid PLGIT** Balance as of May 1, 2023: \$ 88,451.87

A motion made by Mr. Lodise seconded by Mr. Harris and carried unanimously to approve the bill list dated April 27, 2023; Motion carries 5-0-0.

Jr. Council Person: no report

Correspondence:

- Episcopal Church – A letter was received by the Episcopal Church in Hulmeville regarding their concerns with trees along the fence line. Robert Miller a trustee sent the letter. Bill Wheeler will follow up with him regarding his concerns.

The meeting was adjourned at 8:38 pm; motion made by Mr. Harris seconded by Mr. Toth.

Respectfully Submitted

Dorothy Omietanski,
Hulmeville Borough Secretary