

**HULMEVILLE BOROUGH COUNCIL**  
**Meeting Minutes**  
**February 6, 2023**

The regular monthly meeting of the Hulmeville Borough Council was held on the above date at the Borough Hall, 321 Main Street.

**Councilmembers Present**

Thomas Wheeler, President  
Dan Mandolesi, Vice President  
Judy Coleman  
Nick Toth  
Jim Pio  
Nick Lodise

**Staff in Attendance**

Bill Wheeler, Fire Marshall/Borough Mgr  
Dorothy Omietanski, Secretary  
Diane McKairnes, Treasurer  
Kurt Ludwig, Water and Sewer President  
Thomas Panzer, Solicitor  
John Baran, Chief of Police  
Debbie Mahon, Mayor

**Council Members on Zoom:** none

**Councilmembers Absent:** Doug Harris

**Councilmembers Late to Arrive:** none

**Staff on Zoom:** none

**Staff Absent:** none

**Guests in Attendance:** There were many guests in attendance the ones who spoke were: Dennis Mitchell, Regina Jones, Sandy Carroll, Jackie Carroll, Diane Lawrence and Patricia Taggart

**Call to Order:** Tom Wheeler called the meeting to order at 7:30 pm; all those present joined in the Pledge of Allegiance.

**Minutes:**

**Motion made by Mr. Mandolesi seconded by Mr. Lodise to approve the minutes of January 9, 2023; Motion passed with all in favor 6-0-0.**

**Public Comment:**

- Update Superior Holding Development Project – Tom Wheeler explained that the owner of the property has submitted a Conditional Use Application which prohibits by law council discussing any matters without the owner present. The next meeting regarding the development is scheduled for 2/15/23 at William Penn Fire House. This will be a Planning Commission Meeting where they will be discussing the Conditional Use only which is permitted under the Zoning Ordinance. The Conditional Use is for a traditional

neighborhood development which is a mix of dwelling types. If everything goes well the next meeting would be on 3/15/23 with council. At this meeting council will discuss the Planning Commission's recommendations and act to approve or deny the conditional use application. Both meetings will provide opportunities for public comment. At the council meeting there will also be allowed representation from parties with prior approval from council. Dates for all meetings will be posted on the fire department sign and if any dates change the changes will be posted as well. Jackie Carroll inquired if there would be better plans presented at the next meeting. The plans they currently have will be the same plans at the next two meetings.

- Paper Street at Penna Ave – Dennis Mitchell wanted to discuss further the issue with the trees on the paper street. A few more trees have fallen since the last Council meeting. The trees are all dead and pose a hazard. The responsibility of the removal of the trees belongs to the homeowners adjacent to the paper street. The homeowners are not responsible to maintain open access. After 21 years of being a paper street the paper street is owned by the homeowners surrounding the street. Regina Jones inquired if the trees were also the responsibility of Superior Holding. The trees are but Mr. Mitchell is managing the trees right now. Sandy Carroll asked if the owners were responsible to replant new trees in their replacement. Mayor Mahon explained that if someone clear cuts property and removes more than 30% of the trees they are responsible to replant. This case would not apply.

**Police Report:**

- Police Report – Mayor Mahon read the report for the month of December 2022:

Incident Reports - 23	Summary Citations - 0
Accident Reports - 1	Traffic Citations - 39
Assists - 5	Criminal Arrest - 0
EMS Calls - 2	Parking Ordinance - 4
Court - 18	Court Doylestown - 0
Hours Worked - 245	Salary - \$7,054.50

**Motion made by Mr. Mandolesi and seconded by Mr. Lodise to accept the resignation of Officer Rowland Rodgers, from the Hulmeville Borough Police Department, effective January 18, 2023, and authorize the Police Chief to accept the return of all Borough issued equipment and address any outstanding personnel issues; motion passed with all in favor - 6-0-0.**

- Police Vehicle Update – The vehicle is not ready yet. They are still waiting on a push bumper, prisoner cage and a few lights. Tom Wheeler suggested that council authorize payment for the vehicle at the February work session so that the request for payment to the RDA could be made by the deadline in March.

- Request – The Police Chief is requesting to become a member of the Police Chief Organization. The mayor asked if approval can be given at the work session.
- Audit Update – The State conducted an audit of the police department on 1/19/23 where they reviewed files and regulations regarding juveniles. The department passed and are good for 3 years.
- Upcoming Events – The annual Easter Egg Hunt will be held on 4/1/23 at 12 noon and the Drug Take Back Event will be held at William Penn Fire Co on 4/22/23 from 10-2. This round they will be collecting syringes as well.

**Mayor:**

- Fireworks Ordinance – Mayor Mahon would like to review the fireworks ordinance at the February work session.
- Police Building – Mayor Mahon would like council to consider a new police building in the future. The police committee will be compiling input to move forward.
- Earth Day Tree Planting – There have been no requests for trees to be planted this year in honor or memory of any resident. Any requests need to be received by January 15<sup>th</sup> to utilize the PHS Bare Root Tree Tenders plant sale. Diane Lawrence inquired as to how a resident would go about requesting a tree. Mayor Mahon told her a phone call to the mayor is all that is needed.
- Junior Council Person – Council has a youth interested in the junior council position. She is here tonight to observe and decide. If she chooses to proceed, she will come to the work session to be sworn in.

**Storm Water/Floodplain/MS4:**

- Annual NPDES Fee – The invoice for \$2,500.00 for the annual NPDES fee permit has been confirmed by Gilmore and Assoc as the correct fee amount.
- Act 167 & 537 – Gilmore and Assoc still has no forward plans for project status.
- Spring Newsletter – Mayor Mahon is in need of an article by February 28<sup>th</sup>.
- Earth Day – Middletown Township will be hosting their annual Earth Day event on Saturday April 29<sup>th</sup> from 11-2 at Core Creek Park. As part of the NPDES permit the Borough should be hosting community events to promote stormwater issues and this event meets the requirements. Volunteers are needed to man a table and distribute the give-a-way items.

**TMDL / BMP's:** Permit years 2018-2022 – DEP will be doing permit inspections. Samantha Brinker from Gilmore and Associates will keep us informed of that inspection. Due to Covid-19, this has been postponed.

- TMDL No1: encouraged riparian forest buffers for all residents along the creek
- TMDL No 2: conduct site inspections to encourage storm water control measures
- TMDL No 3: installation of 2 deciduous trees in open space or within the borough proper
- TMDL No 4: reduce infiltration
- TMDL No 5: modify basins for increased infiltration reduction

- TMDL No 7: encouraged home owners to install rain barrels
- TMDL No 8: additional provisions:
  - Continued with the 4 leaf pick-ups through the fall/winter season
  - Sump Pump inspection enforcement
  - Decide on sediment reduction project
  - Lawn and garden pick up 4/1-12/1 weekly

**Borough Manager:**

- Borough Hall Maintenance Project – Bill Wheeler would like to place bids advertisement in the newspaper for the stucco project. The money the Borough has received needs to be spent by 6/30/23. Bill will have the bids due by 3/21/23 to be opened at the work session. Bill pointed out that within the next two weeks he may receive word that the deadline has been extended due to a second grant awarded. In total the Borough is receiving \$55,000 which will be used for the stucco repair and a second grant for \$50,000 to be used for interior and exterior painting as well as the cupola repairs. Mr. Mandolesi recommended putting a deadline in the bid for completion since it needs to be completed by June 30<sup>th</sup>.

**Motion made by Mr. Lodise and seconded by Mr. Mandolesi to authorize advertisement for the Borough to receive bids for the Borough Hall stucco project, and authorize the Borough Manager to take the necessary steps to prepare the bid specifications and participate in the receipt of bids and bid opening; motion passed with all in favor 6-0-0.**

**Fire Marshal:** no report

**Emergency Management Coordinator:** no report

**Zoning/ Code Enforcement:**

- Superior Holdings Conditional Use Application – The applicant submitted his application on 1/18/23. Tom Wheeler recommended keeping the meeting to 7-10pm but being flexible to go longer if almost done.

**Motion made by Mr. Lodise and seconded by Mr. Mandolesi to authorize the Borough Manager to advertise the Superior Holdings Conditional Use hearing for March 15, 2023 at 7pm at the firehall, and hire a court stenographer to maintain a stenographic record of the proceedings, and take any other action necessary to effectuate the hearing on that date; motion passed with all in favor 6-0-0.**

- Meeting of the Zoning Hearing Board – The Zoning Hearing Board needs to appoint a new solicitor.

**Motion made by Mr. Mandolesi and seconded by Mr. Lodise to authorize the Borough Manager to advertise a Zoning Hearing Board hearing for February 23, 2023 at Borough Hall, for the purpose of reorganizing and hiring a Zoning Hearing Board Solicitor and to address any other business which comes before the board (no applications pending)**

**Motion amended by Mr. Pio to add at 7:30pm; motion passed with all in favor 6-0-0.**

**Water and Sewer:**

- Increase Sewer Rates – The Authority is recommending that the sewer rates be increased by the amount BCWSA has increased the Authorities rate which is 16.6%.

**Motion made by Mr. Toth and seconded by Mr. Lodise to authorize the Borough Manager to advertise Ordinance Number 282 to increase sewer rates consistent with the action taken by the Water and Sewer Authority during its public meeting held on January 23,2023; motion passed with all in favor 6-0-0.**

**Borough Property:**

- Borough Sign – The sign has been repaired.

**Trash:** no report

**Lights:**

- Traffic Light – Armour has installed the new street light controller. The request for payment from the RDA should be soon.

**Streets:** no report

**Personnel:** no report

**Solicitor Report:** no report

**Treasurer’s Report:** Treasurer’s Report for February 6, 2023 was made available for inspection:

• <b>General Fund Checking</b> Balance as of January 1, 2023:	\$ 241,245.19
Expenses Totaled:	\$ - 33,910.50
Income Totaled:	\$ 30,171.29
General Fund Checking Balance as January 31, 2023:	\$ <b>239,505.98</b>
• <b>Sewer Fund Checking</b> Balance as of January 1, 2023:	\$ 38,479.25
Expenses Totaled:	\$ -23,276.69
Income Toted:	\$ 45,294.52
Sewer Fund Checking Balance as of January 31, 2023:	\$ <b>60,497.08</b>

- **Sewer Fund PLGIT** Balance as of January 1, 2023: \$ **244,203.21**  
     Interest Totalled: \$ 862.13  
     Deposit Totalled: \$ 0  
     Expense Totalled: \$ 0  
     Sewer Fund PLGIT Balances as of January 31, 2023: \$ **245,065.34**
  
- **Highway Aid PLGIT** Balance as of January 1, 2023: \$ 88,313.05  
     Interest Totalled: \$ 311.61  
     Deposit Totalled: \$ 0  
     Expense Totalled: \$ - 272.53  
     Highway Aid PLGIT Balances as of January 31, 2023: \$ **88,540.67**
  
- **General Fund PLGIT** Balance as of January 1, 2023: \$ **1,038,114.27**  
     Interest Totalled: \$ 3,670.32  
     Deposit Totalled: \$ 57,500.00  
     Expense Totalled: \$ - 382.45  
     General Fund PLGIT Balances as of January 31, 2023: \$ **1,098,902.14**

**Bills:** A copy of the bill list dated January 5, 2023 was provided to Council and offered for review by the public.

- **General Fund** beginning balance as of January 23, 2023: \$ 232,237.48  
     ending balance as of February 9, 2023: \$ 204,270.64
  
- **Sewer & Water** beginning balance as of January 27, 2023: \$ 52,302.04  
     ending balance as of February 10, 2023: \$ 29,376.80

**A motion made by Mr. Mandolesi seconded by Mr. Lodise and carried unanimously to approve the bill list dated February 2, 2023; Motion carries 6-0-0.**

**Correspondence:**

- Thank You – Mr. DeBais sent council a thank you card.
- Contact Sheet for 2023 – Hopefully everyone has had a chance to confirm their contact information.
- Statement of Financial Interest – Ms. Omietanski left everyone a form to complete for 2022.

**Old Business:** none

**New Business:**

- Flyer Regarding Save The Hill – A flyer has been posted throughout town opposing the Save the Hill Committee. Ms. Coleman was very upset to see the flyers had a picture of four residents. She inquired to whether any legal action could be taken against those who created the signs. Police Chief said no action could be taken and the picture used was

actually taken from the newspaper. The only action that could be done was to register a complaint. Ms. Coleman is concerned that these four people on the flyer could be harassed now.

The meeting was adjourned at 9:01 pm; motion made by Mr. Pio seconded by Ms. Coleman.

Respectfully Submitted

Dorothy Omietanski,  
Hulmeville Borough Secretary