

**Work Session Meeting Minutes
October 18, 2022**

A work session of the Hulmeville Borough Council was held on the above date at the Borough Hall, 321 Main Street.

Councilmembers Present: Thomas Wheeler, President, Dan Mandolesi, Vice President, Nick Lodise, Jim Pio, Doug Harris and Judy Coleman

Councilmembers Absent: Nickolas Toth

Councilmembers Late: none

Others in Attendance: Solicitor, Robert DeBias, Secretary, Dorothy Omietanski, Fire Marshal/Borough Manager, Bill Wheeler, Mayor Mahon, Authority President, Kurt Ludwig, Patricia Taggart, Sheri Wheeler, Sandy Carroll and Cassandra Pio.

Absent: none

Executive Session was held from 6:51pm – 7:38pm to discuss personnel matters.

Call to Order: Mr. Wheeler called the meeting to order at 7:40 pm; all those present joined in the Pledge of Allegiance.

Public Comment:

- Halloween Decorations – Mr. Ludwig stated how nice it was to see the town decorated for Halloween.
- The Mill – Ms. Taggart would like to know if there are any updates on The Mill. Bill Wheeler has contacted the code enforcement officer and The Mill has been partially cleaned up but the owner has not responded to the request to inspect. Bill Wheeler will contact code enforcement to push the issue of getting in the building for inspection as well as Bill Wheeler calling again to request an inspection. Ms. Coleman asked if Bill Wheeler could work in parallel trying to get in the building for an inspection while working on getting an administrative warrant. Mr. DeBias explained that council would need to be able to prove probable cause that the building poses a danger. Council would need to build a case first with proof that the owner refused an inspection and a statement from someone who has been inside the building and can witness to the damage. If Bill Wheeler does schedule an inspection, he will contact the code enforcement officer to see if he can attend the inspection with him.

Police:

- New Hire Police Officer – The Mayor discussed a candidate for police officer in executive session with council and would like to recommend council hire Ryan Gaffney for Police Officer at a rate of \$26.25/hour.

Motion made by Mr. Pio and seconded by Mr. Harris to hire Ryan Gaffney at a rate of \$26.25/hour; motion passed with all in favor 6-0-0.

- Police Vehicle – Chief Baran is expecting to have an invoice for the vehicle in the next couple of weeks. Mr. DeBias needs the invoice for the RDA before the end of the year or he will need to complete paperwork to request an extension.

150th Committee:

- Virtual Cooking Class – There are two more virtual cooking classes scheduled.
- Luminaries – The luminaries will be for the tree lighting night and Christmas Eve.
- Ghost Tours – Mayor wanted to thank Dorothy Omietanski and all who helped her with the ghost tours. It was another sold out year.
- Halloween Decorating Contest – The first-place winner was 523 Lincoln Ave. second place winner was 934 Neshaminy St and third place winner was 342 Main St for the Halloween decorating contest. The winners received a cash prize and a cookbook.

Personnel:

- Alternates for Zoning Hearing Board – The personnel committee received 5 applications and interviewed 4 candidates. Mr. Harris recommended the following candidates for a 3-year term. The alternates need to sign an oath of office and have it notarized.

Motion made by Mr. Harris and seconded by Mr. Lodise to appoint Carla Helbling as an alternate member of the Zoning Hearing Board; motion passed with all in favor 6-0-0.

Motion made by Mr. Harris and seconded by Mr. Mandolesi to appoint Arthur Kney as an alternate member of the Zoning Hearing Board; motion passed with all in favor 6-0-0.

Motion made by Mr. Pio and seconded by Ms. Coleman to appoint Cassandra Pio as an alternate member of the Zoning Hearing Board; motion failed with 3-4-0 (Mr. Lodise yes, Ms. Coleman yes, Mr. Harris no, Mr. Mandolesi no, Mr. Pio yes and Mr. Wheeler no with tie breaker Mayor Mahon no)

Motion made by Mr. Harris and seconded by Mr. Mandolesi to appoint Joseph Hahn as an alternate member of the Zoning Hearing Board; motion passed with 5-1-0. (Mr. Pio voted no)

Motion made by Ms. Coleman and seconded by Mr. Mandolesi to have the order of seniority of the appointed alternates to assign Carla Helbling first, Arthur Kney second and Joesph Hahn third; motion passed with all in favor 6-0-0.

Solicitor:

- RDA Grants – Mr. DeBias needs copies of the invoices for the AED’s so he can submit a request for payment. Ms. Omietanski will talk to Ms. McKairnes regarding forwarding the invoices to Mr. DeBias. Mr. DeBias reminded council that if they do not receive invoices for the RDA grants by December, they will need to complete paperwork requesting an extension. The windows and police vehicle may need an extension. The RDA presentations for the 2023 grants, are scheduled for 10/21 at 10:30 am at Bristol Borough Hall.

Finance:

- 2023 Budget – The budget will be voted on to advertise at the 11/7 council meeting and will be open for public comment for a minimum of 10 days up to 12/5. On 12/5 council will vote to adopt the 2023 budget. The budget must be adopted by 12/31. Mr. Harris stated the proposed budget has no tax increase or decrease. The Borough Manager rate has not changed however the number of hours worked will increase. Mr. DeBias pointed out that most fees for development of the hill should be charged to Superior Holdings.

Borough Manager:

- Letterhead Logo – Bill Wheeler did receive an electronic copy of the letterhead logo but he cannot open it. He will reach out to Ms. McKairnes to see if they can send it in jpg format. Mr. Harris told Bill Wheeler if he has any issues, he can reach out to them.

Treasurer Report:

- Bills – Ms. McKairnes presented twenty-six bills to council to authorize payment; A copy of the bills are attached.

A motion made by Mr. Pio seconded by Mr. Mandolesi to approve the bills presented by Ms. McKairnes

A motion made by Mr. Pio seconded by Mr. Mandolesi to amend the motion to pay all bills except number 4021 for Richard Osterhout; motion passed with all in favor 6-0-0.

A motion made by Mr. Lodise and seconded by Mr. Mandolesi to pay bill number 4021 if it has not already been paid; motion made with all in favor 6-0-0.

Correspondence:

- Neshaminy Shore Club – The Borough received a check for 213.64 for September from Neshaminy Shore Club
- Superior Holdings – The Borough received a letter regarding Zoning Hearing meeting and copy of newspaper ad announcing the meeting regarding the Black property.

Old Business:

- Youth Volunteers – Mayor Mahon is still asking for names and contact information for any youth who volunteered in the Borough this year to be recognized.

There being no further official business the meeting was adjourned at 9:06 pm; motion made by Mr. Mandolesi and seconded by Mr. Lodise; carried 6-0-0.

Respectfully Submitted

Dorothy Omietanski
Secretary Hulmeville Borough