

**Work Session Meeting Minutes
April 19, 2022**

A work session of the Hulmeville Borough Council was held on the above date at the Borough Hall, 321 Main Street.

Councilmembers Present: Thomas Wheeler, President, Dan Mandolesi, Vice President, Jim Pio, and Nick Lodise

Councilmembers Absent: Judy Coleman and Doug Harris

Councilmembers Late: Nickolas Toth

Others in Attendance: Solicitor, Robert DeBias, Secretary, Dorothy Omietanski, Fire Marshal/Borough Manager, Bill Wheeler and Mayor Mahon

Absent: Authority President Kurt Ludwig

Call to Order: Mr. Wheeler called the meeting to order at 7:35 pm; all those present joined in the Pledge of Allegiance.

Public Comment: none

Solicitor:

- Authorize Weapon Policy – The final version of the policy was not distributed so the policy will need to be tabled.
- Complaint Form – The final version of the form was not distributed so the form will need to be tabled.
- Window Replacement Project – Tom Wheeler, Bill Wheeler and Dan Mandolesi wrote the specs for the window replacement project at Borough Hall. The advertisement was in the paper today and will run again on the 22nd. Bill Wheeler did receive a few calls with questions. Bill Wheeler wanted to confirm the grilles will be on the outside of the windows not between the glass. The windows will have full screens. The bids will be opened at the May 2nd meeting and will be awarded at the May 17th meeting.

MS4 Floodplain Report:

- Newsletter – The newsletter was mailed/emailed.
- Tree Planting – Mayor Mahon and Kory Dudash from Penndel will be picking up the trees tomorrow from PHS. The holes for the trees will be dug Friday evening at 6pm.
- Gilmore – Mayor Mahon did touch base with Gilmore regarding the Ford Ave. project.

Note Nick Toth arrived 7:45pm

Manager's Report:

- Email Migration – Bill Wheeler is working on the migration of the email system and hopes to be able to migrate everything May 1st.
- Traisr – Bill Wheeler is working on the field maps currently.
- Code Enforcement – The court case for the Bellevue Ave properties has been rescheduled for May 9th. The property owner at 337 Main Street has pleaded not guilty so another court case will be scheduled for 337 Main St.
- HARP – Bill Wheeler attended the HARP meeting which is held the 3rd Monday of every month. HARP approved sign of Ukraine on Trenton as long as it is temporary, the digital sign for William Penn Fire Company if it is done tastefully and the window replacement at Borough Hall. Bob DeBias confirmed that HARP is only concerned with structural changes and not landscaping in the historical district. Bill Wheeler pointed out that the Ukrainian sign will need to go to the Zoning Hearing Board due to the size of the sign. The digital sign will also need to go to the Zoning Hearing Board for a variance. He will try to coordinate both to be in one scheduled meeting. Bill Wheeler also pointed out that a permit is not required for a new roof, however if it is in the historical district, they need HARP approval.
- Rental Inspection – Bill Wheeler would like to attend a three-day webinar on property rental inspection programs. The class is \$150 and will be held June 10, 17 and 24 from 10am to noon.

Motion made by Mr. Lodise and seconded by Mr. Mandolesi to authorize Bill Wheeler to attend a webinar on property rental inspection programs at a cost of \$150; motion passed with all in favor 5-0-0.

Motion made by Mr. Pio and seconded by Mr. Mandolesi to reconsider the tabling of the Authorized Weapons and Ammunition police policy; motion passed with all in favor 5-0-0.

Motion made by Mr. Pio and seconded by Mr. Toth to approve the revised Authorized Weapons and Ammunition police policy; motion passed with all in favor 5-0-0.

Treasurer Report:

- Bills – Ms. McKairnes presented twenty-one bills to council to authorize payment; A copy of the bills are attached.

A motion made by Mr. Mandolesi seconded by Mr. Toth and carried unanimously to approve the bills presented by Ms. McKairnes; Motion carries 5-0-0.

Old Business:

- Newsletter Cost – Mayor Mahon will submit \$290 to be included in the May bills for the cost of printing the newsletter.

New Business:

- Fireman Recognition – Tom Wheeler attended the Middletown Supervisors Meeting where they recognized fireman for their years of service. Tom Wheeler suggested the Borough may want to consider doing the same for the fireman at William Penn Fire Company. Bill Wheeler suggested doing it during fire prevention week which is October 9th to the 15th. Mayor Mahon will work on having it ready for the October work session. It will become an annual event to honor years of service.
- Sign at Trenton and Main – Mr. Lodise is looking into replacing the sign at Trenton and Main which has gone missing.
- Landscaping Payment – Mr. Mandolesi asked if Ms. McKairnes could pay the landscaping company when they submit their bill before a meeting since there is a contract already approved for the service. Mr. DeBias stated that all bills need to be approved before payment which is now done twice a month.
- Playground Cleanup – Mayor Mahon informed council that Courtney Harris and a few friends spent 2 hours Saturday cleaning up the playground.

There being no further official business the meeting was adjourned at 8:30 pm; motion made by Mr. Mandolesi and seconded by Mr. Lodise; carried 5-0-0.

Respectfully Submitted

Dorothy Omietanski
Secretary Hulmeville Borough