

HULMEVILLE BOROUGH COUNCIL
Meeting Minutes
October 4, 2021

The regular monthly meeting of the Hulmeville Borough Council was held on the above date at Borough Hall, 321 Main Street.

Councilmembers Present

Thomas Wheeler, President
Doug Edge
Doug Harris
Judy Coleman
Nick Lodise

Staff in Attendance

Diane McKairnes, Treasurer
Robert DeBias, Solicitor
John Baran, Chief of Police
Debbie Mahon, Mayor
Dorothy Omietanski, Secretary

Councilmembers Absent: Nicholas Toth and Dan Mandolesi, Vice President

Councilmembers Late to Arrive: none

Staff Absent: Kurt Ludwig, Water Authority and William Wheeler, Fire Marshall/Borough Manager

Guests in Attendance: Kristy Adgalane, Steffany DeLeo, Alex Sacilowski, and Ed Dutill

Call to Order: Mr. Wheeler called the meeting to order at 7:33 pm; all those present joined in the Pledge of Allegiance.

Public Comment:

- Hulmeville Day – Mr. Dutill wanted to inform council that people were complaining about the lack of parking on Hulmeville Day. The no parking on the roads plus no parking at William Penn Fire Co did not provide people enough areas to park. Mayor Mahon did inform Mr. Dutill that people could park back by Neshaminy Shore Club. William Penn Fire Company’s grass was too long to have cars parking on their property.
- Green Street – Mr. Dutill said people are still going very fast down Green Street. Chief Baran is issuing citations in the area.

Minutes:

Motion made by Mr. Lodise seconded by Mr. Edge to approve the minutes of September 14 and 21, 2021; Motion passed with all in favor 5-0-0.

Police Report:

- Police Report - Mayor Mahon read the report for the month of September 2021: 24 Incidents, 1 Accidents, 10 Assists, 1 EMS, 10 Court, 1 Summary Citations, 37 Traffic

Citations, 0 Criminal Arrests, 8 Parking and 0 Court for a total hour worked: 226.5, Total Salary \$5,866.00. Note the extra hours worked was due to Hulmeville Day coverage. Ms. Coleman asked if Chief Baran could add a note to the bottom of his report tracking the hours the police are working for the 150 committee events.

- Ghost Tour – Mayor Mahon thanked the police department for their awesome support during the ghost tours. The mayor received several comments from customers on the tour who were very appreciative of the secure road crossings the police provided. The police will be working 2 hours per tour.
- 5K Run – The Langhorne, Langhorne Manor and Penndel police departments will be assisting the Hulmeville Police department for the 5K run. Main Street will be closed east bound. All residents will be allowed to leave going west bound. Digital signs will be set up tomorrow announcing the event.
- Drug Take Back – The next drug take back event will be held on 10/23/21 at William Penn Fire Co from 10-2 pm.

Mayor:

- Vietnam War Memorial Dedication – The Lower Bucks Vietnam War Memorial Dedication was held on September 26, 2021 in Middletown Veterans Memorial Park. The event was memorable and the mayor encourages everyone to take a moment to visit the site.
- Trick or Treat – The Mayor mentioned in the newsletter if residents are planning to give out treats that they have their porch light on and have individual bags set out to support social distancing. For trick or treaters, the mayor asked that they wear proper PPE, and practice social distancing while walking through town.
- 150th Committee – The next 150th meeting will be held at Borough Hall on Wednesday October 6th at 7:30pm. The meeting will be used to stuff bags, and review events for October 9th 5K walk and pop-up beer garden. The ghost tours are a big success. Congratulations to Dorothy Omietanski for a job well done. The tours continue to be held every Friday and Saturday evening in October at 7:30 pm.

Stormwater/Floodplain/MS4:

- MS4 Report – Gilmore and Assoc submitted the MS4 annual report to the DEP on September 28, 2021. One question that came up is to whether the Borough has an animal waste ordinance. Mr. DeBias did confirm that currently the Borough does not have an animal waste ordinance. Mayor Mahon said that council will need to work on creating one this year.
- Newsletter – The newsletter has been delivered to all Borough residents and businesses.

TMDL / BMP's: Permit years 2018-2022 – DEP will be doing permit inspections. Samantha Brinker from Gilmore and Associates will keep us informed of that inspection. Due to Covid-19, this has been postponed.

- TMDL No1: encouraged riparian forest buffers for all residents along the creek
- TMDL No 2: conduct site inspections to encourage storm water control measures

- TMDL No 3: installation of 2 deciduous trees in open space or within the borough proper
- TMDL No 4: reduce infiltration
- TMDL No 5: modify basins for increased infiltration reduction
- TMDL No 7: encouraged home owners to install rain barrels
- TMDL No 8: additional provisions:
 - Continued with the 4 leaf pick-ups through the fall/winter season
 - Sump Pump inspection enforcement
 - Decide on sediment reduction project
 - Lawn and garden pick up 4/1-12/1 weekly

Borough Manager:

- Street Survey – Bill Wheeler presented a proposal to council to hire Gilmore Associates to conduct streets survey and develop maintenance plan. Amanda from Gilmore submitted a proposal for \$3,000 which includes the onsite survey and preparation of a report, which would include cost estimates for recommended work.

Motion made by Mr. Harris and seconded by Mr. Edge to hire Gilmore and Assoc. to conduct a street survey and develop maintenance plan at a cost of \$3,000; motion passed with all in favor 5-0-0.

- Bucks County Planning Commission – Bill Wheeler presented a proposal to council to consider renewing participation in the 2022-2025 hazardous waste collection program run by Bucks County Planning Commission at a cost of \$682.22.

Motion made by Mr. Harris and seconded by Mr. Edge to authorize Tom Wheeler to sign a 4-year contract with Bucks County Planning Commission for hazardous waste collection at a cost of \$682.22; motion passed with all in favor 5-0-0.

Fire Marshal: no report

Emergency Management Coordinator: no report

Zoning/ Code Enforcement:

- Barry Isett Assoc – Tom Wheeler and Bill Wheeler met with Mike Italia and Caitlin Mest of Barry Isett and Assoc and gave them three properties to work on – 935 Bellevue Ave, 335 Main St and 337 Main St.

Water and Sewer:

- Budget – Mr. Ludwig is currently in rehab following surgery. The Authority is having problems obtaining a quorum for a meeting. They need to pass the budget so Tom Wheeler contacted the members to hold a meeting on October 18th so the budget can be passed.

Borough Property: no report

Trash:

- Leaf Collection – Mr. Lodise contact Leck and they confirmed that leaf collection will be collected weekly.

Lights: no report

Streets:

- Pothole Repairs – Mr. Lodise met with Patch Management and they added the repairs at Walnut and Fairview which increased the cost by \$800.

Motion made by Mr. Edge and seconded by Mr. Harris to approve adding an additional \$800 to the fee for Patch Management to fill the pothole at Walnut and Fairview; motion passed with all in favor 5-0-0.

Personnel: no report

Finance:

- 2022 Budget – Mr. Harris reviewed the budget. The major increase over last year’s budget was the addition of a Borough Manager. The earned income tax and amusement tax were both adjusted to reflect more accurate reporting. The budget will be voted on for advertising at the November meeting.

Solicitor Report:

- 307 Main St – There are three documents required by the DEP that the Borough secretary needs to sign for 307 Main St in order for the property to be approved for the EDU. The documents are a resolution for plan revision for new land development, a module completeness checklist and a transmittal letter for sewage facilities planning module. Mr. DeBias contacted Steve Hartman who confirmed that he has reviewed and approved the module completeness checklist sent for signature.

Motion made by Mr. Lodise and seconded by Mr. Edge to authorize Ms. Omietanski to sign a certification of resolution for plan revision for new land development, module completeness checklist and transmittal letter for sewage facilities planning module for 307 Main Street for the approval of their EDU; motion passed with all in favor 5-0-0.

- RDA Request for Payment – The request for payment for the RDA grants for the Borough and WPFC are to be tabled until the October 19th work session.
- RDA 2022 Presentations – The RDA 2022 presentations will be held on October 15, 2021.

Treasurer's Report: Treasurer's Report for October 4, 2021, was made available for inspection:

| | |
|---|----------------------|
| • General Fund Checking Balance as of September 1, 2021: | \$ 367,762.73 |
| Expenses Totalled: | \$ -229,141.76 |
| Income Totalled: | \$ <u>25,946.89</u> |
| General Fund Checking Balance as September 30, 2021: | \$ 164,567.86 |
| • Sewer Fund Checking Balance as of September 1, 2021: | \$ 49,938.21 |
| Expenses Totalled: | \$ -23,478.62 |
| Income Toted: | \$ <u>3,003.97</u> |
| Sewer Fund Checking Balance as of September 30, 2021: | \$ 29,463.56 |
| • Sewer Fund PLGIT Balance as of September 1, 2021: | \$ 220,769.56 |
| Interest | \$ 1.92 |
| Deposit | \$ 0 |
| Expenses | \$ <u>0</u> |
| Sewer PLGIT Balance as of September 30, 2021: | \$ 220,771.48 |
| • Highway Aid PLGIT Balance as of September 1, 2021: | \$ 72,066.39 |
| Interest | \$.63 |
| Deposit | \$ 0 |
| Expenses | \$ <u>-14.62</u> |
| Highway Aid PLGIT Balance as of September 30, 2021: | \$ 72,052.40 |
| • General Fund PLGIT Balance as of September 1, 2021: | \$ 641,832.61 |
| Interest | \$ 6.03 |
| Deposits | \$ 207,653.91 |
| Expenses Total: | \$ <u>-1,255.78</u> |
| General Fund PLGIT Balance as of September 30, 2021: | \$ 848,236.77 |

Bills: A copy of the bill list dated September 28, 2021 was provided to Council and offered for review by the public.

| | |
|---|---------------|
| • General Fund beginning balance as of September 28, 2021: | \$ 157,809.07 |
| ending balance as of October 21, 2021: | \$ 134,182.54 |
| • Sewer & Water beginning balance as of October 4, 2021: | \$ 28,490.29 |
| ending balance as of October 8, 2021: | \$ 8,427.13 |
| • Highway Aid PLGIT Balance as of October 4, 2021: | \$ 72,037.15 |

A motion made by Mr. Harris seconded by Mr. Lodise and carried unanimously to approve the bill list dated September 28, 2021; Motion carries 5-0-0.

Correspondence:

- 2022 Meeting Schedule – Ms. Omietanski distributed the meeting schedule for 2022 for everyone to review.
- Liquid Fuels – The Borough received notification that the estimated liquid fuels for next year is 24,192.36. The funds will be distributed on March 1, 2022. The amount distributed is based on the mileage and population of the 2020 census.

New Business: none

Old Business: none

The meeting was adjourned at 8:46 pm; motion made by Mr. Edge seconded by Mr. Lodise.

Respectfully Submitted

Dorothy Omietanski,
Hulmeville Borough Secretary