

**HULMEVILLE MUNICIPAL WATER AUTHORITY**

**Meeting Minutes**

**August 26, 2024**

The regular monthly meeting of the Hulmeville Municipal Water Authority was held on the above date at the Borough Hall, 321 Main Street.

**Authority Member's Present**

Doug Harris, President  
Bert Wolfe  
Mike Wasson  
Joe Nocito

**Staff in Attendance**

Dorothy Omietanski, Borough Secretary  
Bill Wheeler, Borough Manager  
Sheri Wheeler, Water Meter Reader  
Mike Whittaker, Licensed Water Operator

**Authority Members Absent:** Patricia Taggart, Vice President

**Staff Absent:** Pat Slater, Water & Sewer Clerk

**Authority Members Late to Arrive:** none

**Guests in Attendance:** Leon Horger and Bob Miller, Grace Episcopal Church

**Call to Order:** Mr. Harris called the meeting to order at 7:01 pm; all those present joined the Pledge of Allegiance.

**Public Comment:**

- Grace Church Meter Replacement – Mr. Horger is having difficulty scheduling the meter replacement for Grace Episcopal Church. The meter is three feet deep and needs to be dug out to be replaced. They would like to have a confirmed day and time for the replacement so they can have the hole dug ahead of time. The meter replacement company does not want to confirm an appointment. Sheri Wheeler will call them tomorrow to confirm an appointment. Mr. Horger will call again after Ms. Wheeler speaks to them. They would also like to add a meter to the rectory. Sheri Wheeler told them they will need to hire a plumber for the new meter. She will forward them a contact she knows, Ed Davey, a local plumber. The plumber will need to complete the work for the additional meter.

**Minutes:**

**Motion made by Mr. Wasson seconded by Mr. Wolfe to approve the minutes of July 22, 2024; Motion passed with all in favor 4-0-0.**

**Water and Sewer Clerk:**

- Delinquent Accounts – Ms. Slater reported two delinquent accounts. One account has not made a payment for three months per their agreement. The second account has not made a water and sewer payment in a year. Bill Wheeler will send an email out to both accounts giving them 2 weeks to respond or further action will be taken. Mr. Harris asked if there could be a report that would show the number of customers and amount of money that is delinquent. The report would need to show the accounts that have been 9 months without payment. Bill Wheeler will talk to Pat Slater and see if a report can be generated.

**Water Meter Reader:**

- Meter Replacement Program – Ms. Wheeler will be hand delivering letters to all accounts left that need to replace their meter. They need to schedule an appointment for 9/17-19, or they will be responsible for scheduling and paying for the installation themselves.
- Training – Ms. Wheeler asked if Bill Wheeler scheduled training on the new meter system yet. The training has not been scheduled at this time.

**Water Operator Report:**

- Billing Discrepancy – Mr. Whittaker addressed the discrepancies between water purchased and billed and sewer charges and billed. With regards to the sewer charges Mr. Whittaker explained that the billing is higher than the usage because over the past few years the I & I have reduced. The water table is lower, and water is more under control. He also remembers that there was an anticipated rate increase that may not have occurred. With regards to the water charges, Mr. Whittaker believes the new meters may play a part in impacting the numbers. He did confirm that the BCWSA main meters are working correctly, however the meters are due to be replaced. BCWSA has the meter replacement slated to be done soon. Sheri Wheeler will track how many accounts are still being estimated due to difficulty with the meters and will report that number at the next meeting. Bill Wheeler told the Authority members that they will need to keep a close eye on the numbers to see how they are moving.

**Treasurer’s Report:** Treasurer's Report for August 25, 2024, was made available for inspection:

- **Sewer Fund** Balance as of July 23, 2024: \$33,493.97  
Expenses Totaled: \$22,223.01  
Income Totaled: \$64,692.92  
Sewer Fund Balance as of August 25, 2024: \$75,963.58
- **Sewer PLGIT Fund** as of July 25, 2024: \$262,912.17  
Expenses Totaled:  
Income Totaled: \$1,135.95

Sewer Fund Balance as of August 25, 2024: \$264,048.12

**Bills:** Mr. Harris presented nineteen bills to be paid for August.

**Motion made by Mr. Wolfe and seconded by Mr. Wasson to pay the bills dated 8/22/24; motion passed with all in favor 4-0-0.**

**Correspondence:** none

**Unresolved Business:**

- ID Badge – Ms. Wheeler received her ID badge. Bill Wheeler does not feel it is necessary to make an ID badge for anyone else.

**New Business:**

- 2024-2025 Budget – Mr. Harris distributed the budget for 2024-2025. Mr. Harris pointed out that moving forward the Authority will break down the sewer and water revenues better.

**Motion made by Mr. Wasson and seconded by Mr. Wolfe to approve the 2024-2025 Hulmeville Water and Sewer Authority budget; motion passed with all in favor 4-0-0.**

- Shore Club Water Issue – Mr. Nocito asked if the Authority knew where the Shore Club got their water. Ms. Omietanski reminded the Authority that several years ago this issue was discussed. It was believed at the time that they had a well. According to Pat Slater at the time it was discussed she stated that the Shore Club needed to submit paperwork to the Authority that showed they had had their water tested. There has been no paperwork submitted for years. Bill Wheeler said he would talk to the owner of the Shore Club. According to Tom Wheeler there are only a few properties that still have well water the Shore Club, Black property and 1-2 residents of McKinley.

**The meeting was adjourned at 8:02 pm; motion made by Mr. Wasson, seconded by Mr. Nocito; carried 4-0-0.**

Respectfully Submitted

Dorothy Omietanski

Hulmeville Borough Secretary