

HULMEVILLE MUNICIPAL WATER AUTHORITY  
**Meeting Minutes**  
**May 20, 2024**

The regular monthly meeting of the Hulmeville Municipal Water Authority was held on the above date at the Borough Hall, 321 Main Street.

**Authority Member's Present**

Doug Harris, President  
Joe Nocito  
Mike Wasson  
Bert Wolfe

**Staff in Attendance**

Dorothy Omietanski, Borough Secretary  
Bill Wheeler, Borough Manager  
Pat Slater, Water & Sewer Clerk  
Sheri Wheeler, Water Meter Reader  
Mike Whittaker, Licensed Water Operator

**Authority Members Absent:** Patricia Taggart, Vice President

**Staff Absent:** none

**Authority Members Late to Arrive:** none

**Guests in Attendance:** Tom Wheeler

**Call to Order:** Mr. Harris called the meeting to order at 7:00 pm; all those present joined the Pledge of Allegiance.

**Public Comment:** none

**Minutes:**

**Motion made by Mr. Wasson seconded by Mr. Nocito to approve the minutes of March 25, 2024; Motion passed with all in favor 4-0-0.**

**Motion made by Mr. Wasson seconded by Mr. Nocito to approve the minutes of April 22, 2024; Motion passed with all in favor 4-0-0.**

**Water and Sewer Clerk:**

- Online Payment – The online payment system is working fine.
- Delinquent/Payment Plan Account Update – Two delinquent customers have signed payment plans. There are 6 accounts that have not responded that will now be receiving a water shut off notice.

**Water Meter Reader:**

- Rio Supply – The installation company has agreed to come for three days in July to finish the meter replacements. There are 85 meters left to replace. The Authority members all

agreed to send letters to those who are left on the list stating they need to schedule an appointment or have their water shut off. If the resident's water is shut off, they would be responsible for the cost of the water shut off/on plus the cost of having a local plumber in to do the installation. Ms. Slater pointed out that many of the non-responders are rentals. The letter will need to be sent to both the owner and renter of the property. The letter will state this is the last opportunity to receive a free installation. The plumber will be contracted through the Borough. Bill Wheeler and Sheri Wheeler will need to call Rio and Muni billing regarding the software.

### **Water Operator Report:**

- CCR Report – Mr. Whittaker will have the CCR report by the end of the week. A mailer will be sent out in June and the report will be available on the website.

**Bills:** Mr. Harris presented sixteen bills to be paid for May.

**Motion made by Mr. Wasson and seconded by Mr. Wolfe to ratify the bills dated 4/19/24 motion passed with all in favor 4-0-0.**

**Motion made by Ms. Wasson and seconded by Mr. Wolfe to pay the bills dated 5/17/24; motion passed with all in favor 4-0-0.**

**Correspondence:** none

### **Unresolved Business:**

- ID Badges – in progress.
- Update Requirements Carroll Engineering – in progress.
- IRS Determination Letter – Bill Wheeler called the IRS today and they said they would send the letter.

### **New Business:**

- Lateral Inspection – Sheri Wheeler has a property in Penndel that they are selling. Penndel is requiring them to complete a lateral inspection. Hulmeville should require a lateral inspection when a home is sold.
- 207 Ford Ave – The property has a major water leak causing the whole front of the yard to be under water. The owner has requested the Borough fix the water leak and they will pay the cost. The leak is before the homeowner's water meter, so the water leak is at the borough's expense. The owner will need to sign paperwork to allow permission to work

on the property as well as an agreement to pay for the work completed. The estimated cost to complete the project is \$3,100. The owner can make monthly payments.

**The meeting was adjourned at 7:49 pm; motion made by Mr. Nocito, seconded by Ms. Wolfe; carried 4-0-0.**

Respectfully Submitted

Dorothy Omietanski  
Hulmeville Borough Secretary