

HULMEVILLE MUNICIPAL WATER AUTHORITY
Meeting Minutes
September 25, 2023

The regular monthly meeting of the Hulmeville Municipal Water Authority was held on the above date at the Borough Hall, 321 Main Street.

Authority Member's Present

Mike Wasson
Joe Nocito
Bert Wolfe
Patricia Taggart

Staff in Attendance

William Wheeler, Borough Manager
Dorothy Omietanski, Borough Secretary
Sheri Wheeler, Water Meter Reader
Pat Slater, Water & Sewer Clerk
Mike Whittaker, Licensed Water Operator

Authority Members Absent: Kurt Ludwig, President

Staff Absent: none

Authority Members Late to Arrive: none

Guests in Attendance: none

Call to Order: Ms. Taggart called the meeting to order at 7:11 pm; all those present joined in the Pledge of Allegiance.

Public Comment: none

Minutes:

Motion made by Mr. Wolfe seconded by Mr. Nocito to approve the minutes of September 25, 2023; Motion passed with all in favor 4-0-0.

Water and Sewer Clerk:

- Bills – The quarterly bills will be sent out by this weekend.
- Certified Letter – Bill Wheeler had sent a certified letter to one of the delinquent accounts the beginning of September and the post office has not attempted to deliver the document. Bill Wheeler will follow up with the post office tomorrow.
- Payment Plan Accounts – Ms. Slater is recommending that after the next billing cycle finishes her, Ms. Taggart and Mr. Ludwig should meet to review all accounts and make a new list of payment plan accounts. Ms. Taggart in the meantime will find the letter needed for any new payment plan accounts.

Water Meter Reader:

- Rio Update – Rio called Ms. Wheeler today asking for names, addresses and phone numbers again. Ms. Wheeler sent this information back on 3/29/23 and she resent it again today. Bill Wheeler explained if we can locate the contract, he could have Mr. Panzer consider writing a letter stating that if the work is not completed by a certain date the Authority is going to hire another installer and any additional cost would be incurred by Rio. Bill Wheeler will try calling Ms. Wheeler's contact and see if he can pressure them to start.
- Conference Call Rio and Munibilling – Bill Wheeler and Ms. Wheeler had a conference call with both Rio and Munibilling to discuss coordination of communication between the two systems. Munibilling drafted a contract at a cost of \$450, for their effort to coordinate the software update needed to be able to communicate with the new Rio software.

Motion made by Mr. Nocito and seconded by Mr. Wasson to accept the contract by Munibilling to install the new software at a cost of \$450.00; motion passed with all in favor 4-0-0.

- Meter Issued – Ms. Wheeler discovered that two water meters were issued to two apartments on the 500 block of Main St. She has no idea how they received the meters and was never informed of their installation.
- Meter Issue – A home on Neshaminy St recently put up a fence and now she can no longer access the meter to read it.

Water Operator Report:

- Asbestos Test – The Authority is required to conduct an asbestos test every 9 years. This is the year the test needs to be conducted. Mr. Whittaker will be conducting this at Preston's Garage
- Forever Chemicals – Ms. Taggart asked Mr. Whittaker if the Authority should be concerned with forever chemicals. Mr. Whittaker answered no because our water supplier is Forrest Park which is located up county where there is low risk of exposure to forever chemicals. The highest risk is any well water around the naval bases.

Bills: Ms. Taggart presented thirteen bills to be paid.

Motion made by Mr. Wolfe and seconded by Mr. Nocito to pay the bills dated 9/21/23; motion passed with all in favor 4-0-0.

Correspondence: none

New Business:

- ID Badge – Ms. Wheeler is requesting a new ID badge be made for her.
- Manhole Collar at 219 Reetz – The road paving company reported a damaged manhole collar at 219 Reetz Ave. They will install a new one if they receive it by Wednesday. They did reach out to BCWSA and have not received a response. Mr. Whittaker will call his contact and Bill Wheeler will contact Mr. Butler regarding this matter.
- Blocked Storm Drain – On the 600 block of Main St the storm drain is clogged and is in need of a clean out.
- Stream Under Ford Ave. – Ms. Wheeler has observed on two occasions a milky substance in the stream that goes under Ford Ave. She did report it to BCWSA and they did come out to observe the issue.

The meeting was adjourned at 8:10 pm; motion made by Mr. Wolfe, seconded by Mr. Wasson; carried 4-0-0.

Respectfully Submitted

Dorothy Omietanski
Hulmeville Borough Secretary