

HULMEVILLE MUNICIPAL WATER AUTHORITY
Meeting Minutes
August 28, 2023

The regular monthly meeting of the Hulmeville Municipal Water Authority was held on the above date at the Borough Hall, 321 Main Street.

Authority Member's Present

Patricia Taggart
Joe Nocito
Bert Wolfe

Staff in Attendance

William Wheeler, Borough Manager
Dorothy Omietanski, Borough Secretary
Sheri Wheeler, Water Meter Reader

Authority Members Absent: Kurt Ludwig, President and Mike Wasson

Staff Absent: Mike Whittaker, Licensed Water Operator and Pat Slater, Water & Sewer Clerk

Authority Members Late to Arrive: none

Guests in Attendance: none

Call to Order: Ms. Taggart called the meeting to order at 7:05 pm; all those present joined in the Pledge of Allegiance.

Public Comment: none

Minutes:

Motion made by Mr. Wolfe seconded by Mr. Nocito to approve the minutes of July 24, 2023; Motion passed with all in favor 3-0-0.

Water and Sewer Clerk:

- Delinquent Account Update – Ms. Slater submitted an email indicating a delinquent account is making quarterly payments instead of monthly payments for the payment plan. Bill Wheeler will draft a letter explaining that the payments need to be made monthly not quarterly. He will mail that with a copy of the agreement they signed.

Water Meter Reader:

- Rio Supply – Bill Wheeler is assisting Ms. Wheeler with the meter replacement project. Currently Rio Supply needs to contact Munibilling to coordinate data formatting. Munibilling needs to coordinate interface of the new software. The process may take weeks to accomplish. Rio Supply is targeting to test and train borough staff on the new software by mid-October. The training session should take 2-3 hours to complete. Rio Supply has not provided any start date for the meter replacement. The last contact

regarding the meter replacement was over a month ago. Bill Wheeler will reach out to the contact to see if he can get a commitment on a start date.

- 337 Main St – The house at 337 Main St currently has a broken water meter. The meter broke when the old owner had their heat shut off and the pipes burst breaking the meter. The house currently has no heat and the new owner is asking for a new meter installation. The meter costs the borough \$275. Bill Wheeler suggested drafting a letter that states if the new meter breaks due to no heat, the owner will be responsible to pay for a replacement. Bill is recommending having the meter installed now if they sign off on the letter that he will draft explaining their responsibility.
- Sewer Rate Increase – The new sewer rate, which went into effect on July 1st and will appear in the next billing cycle (October 1st). Ms. Slater may get comments from residents just realizing their sewer bill increased.

Water Operator Report: no report

Bills: Ms. Taggart presented fourteen bills to be paid.

Motion made by Mr. Wolfe and seconded by Mr. Nocito to pay the bills dated 8/22/23; motion passed with all in favor 3-0-0.

Budget:

- Budget 23-24 - Authority members reviewed the budget numbers for 23-24. Bill Wheeler is suggesting that Pat Slater moving forward provides Diane McKairnes a report breaking down the monies collected with each deposit she makes. The money collected breakdown is useful for budget purposes.

Motion made by Ms. Taggart and seconded by Mr. Nocito to approve the 2023 – 2024 Hulmeville Water and Sewer Authority Budget; motion passed with all in favor 3-0-0.

Correspondence: none

The meeting was adjourned at 7:48 pm; motion made by Mr. Wolfe, seconded by Mr. Nocito; carried 3-0-0.

Respectfully Submitted

Dorothy Omietanski
Hulmeville Borough Secretary