

HULMEVILLE MUNICIPAL WATER AUTHORITY
Meeting Minutes
April 24, 2023

The regular monthly meeting of the Hulmeville Municipal Water Authority was held on the above date at the Borough Hall, 321 Main Street.

Authority Member's Present

Patricia Taggart
Mike Wasson
Bert Wolfe

Staff in Attendance

William Wheeler, Borough Manager
Dorothy Omietanski, Borough Secretary
Sheri Wheeler, Water Meter Reader

Authority Members Absent: Kurt Ludwig, President and Joe Nocito

Staff Absent: Mike Whittaker, Licensed Water Operator and Pat Slater, Water & Sewer Clerk

Authority Members Late to Arrive: none

Guests in Attendance: none

Call to Order: Ms. Taggart called the meeting to order at 7:07 pm; all those present joined in the Pledge of Allegiance.

Public Comment: none

Minutes:

Motion made by Mr. Wasson seconded by Mr. Wolfe to approve the minutes of March 27, 2023; Motion passed with all in favor 3-0-0.

Water and Sewer Clerk:

- Rate Increase – The new rate increase will go into effect July 1, 2023. Ms. Omietanski confirmed that the ordinance was advertised in the Courier and posted at Borough Hall. Council will vote on the ordinance at the May meeting. The Authority members agreed it would be a good idea to include an announcement of the rate increase in the next bills. Ms. Taggart will reach out to Mr. Ludwig to draft a notice and get it to Ms. Slater by 6/29/23. Bill Wheeler will also post an announcement on the website.

Motion made by Mr. Wasson and seconded by Mr. Wolfe to place an announcement of the rate increase into the next water and sewer bills; motion passed with all in favor 3-0-0.

- Letter Ms. Slater Requested – The letter Ms. Slater requested to be sent to the bank was sent out and a copy was forward to Ms. Slater.

- Payment Plan Account Update – Ms. Slater sent an email to the Authority stating she is having an issue with one payment plan account. One account is three months behind on their monthly payments plus one quarterly payment for a total of \$3828.78. The process now would be to shut off the water until they paid the total amount due on the account. Bill Wheeler will pull the contract and review the next steps with Mr. Panzer and Mr. Ludwig.

Water Meter Reader:

- Rio Supply Meter Replacement Update – Ms. Wheeler received an email from Rio Supply this morning confirming that the letters will be sent out this week regarding the meter replacement program. Mike Wasson should receive a letter. He will notify the Authority members when he receives his letter. The meters were delivered and are currently being stored in the Emergency Managers shed. Ms. Wheeler has not confirmed how many were delivered. Ms. Slater offered her assistance if needed to get a count of how many meters were delivered. The Authority did receive a bill for \$50,875.00. Ms. Wheeler is still waiting on the plumber information. Once the plumber is in place, they will need to provide that person with a key to the shed.

Water Operator Report: no report

Bills: Ms. Taggart presented thirteen bills to be paid.

Motion made by Mr. Wasson and seconded by Mr. Wolfe to pay the bills dated 4/20/23; motion passed with all in favor 3-0-0.

Correspondence: none

Old Business:

- Vent Cap Replacement Project – Ms. Taggart still needs to follow up with Mr. Ludwig regarding what company he had in mind for the vent cap replacement project. The goal would be to hire someone who could both inspect and install the new caps.
- Water Billed verses Water Paid – Bill Wheeler will compare the water the Authority is billed verses the water usage that is paid to the Authority.
- Shore Club – There has been no water test results submitted yet from the Shore Club.
- Water Bill Flat Verse Usage Charge – Bill Wheeler will analyze the difference between charging customers a flat rate verses a rate based on usage.

New Business:

- Pennsylvania Municipal Authority Association – Ms. Taggart received information regarding a book the PMAA provide their members for free. The book reviews Authority ownership issues and matters regarding takeover. Ms. Omietanski confirmed that

Hulmeville Authority is a member and that the membership is being renewed this month for the year.

The meeting was adjourned at 8:02 pm; motion made by Mr. Wasson, seconded by Mr. Wolfe; carried 3-0-0.

Respectfully Submitted

Dorothy Omietanski
Hulmeville Borough Secretary