

HULMEVILLE MUNICIPAL WATER AUTHORITY
Meeting Minutes
April 25, 2022

The regular monthly meeting of the Hulmeville Municipal Water Authority was held on the above date at the Borough Hall, 321 Main Street.

Authority Member's Present

Kurt Ludwig, President
Patricia Taggart
Mike Wasson

Staff in Attendance

Pat Slater, Water & Sewer Clerk
Dorothy Omietanski, Borough Secretary
Bill Wheeler, Borough Manager
Sheri Wheeler, Water Meter Reader

Authority Members Absent: Joe Nocito

Staff Absent: Bob DeBias, Solicitor and Mike Whittaker, Licensed Water Operator

Authority Members Late to Arrive: Bert Wolfe

Guests in Attendance: Steve Hartman, Carroll Engineering

Call to Order: Mr. Ludwig called the meeting to order; all those present joined in the Pledge of Allegiance.

Public Comment: none

Minutes:

Motion made by Mr. Wasson seconded by Ms. Taggart to approve the minutes of March 28, 2022; Motion passed with all in favor 3-0-0.

Water and Sewer Clerk: no report

Burt Wolfe arrived 7:15 pm

Water Meter Reader: no report

Water Operator Report: no report

Bills: Mr. Ludwig presented the following bill to be paid: Carroll Engineering \$1,377.25 and \$220.50 and Kurt Ludwig \$83.51 for ink.

Motion made by Ms. Taggart and seconded by Mr. Wasson to pay the bill; motion passed with all in favor 4-0-0.

Correspondence: none

New Business:

- Low Income Housing Water Assistance Program (LIHWAP) – A customer in the Borough has applied to LIHWAP for assistance with their water bill. Mr. Ludwig researched the program. It is offered by the state. The program does not cost the Borough any money to be a part of. The Authority just needs to complete paperwork. The program is only offered to residents making under a certain amount of money.

Motion made by Ms. Taggart and seconded by Mr. Wolfe to complete the application for LIHWAP; motion passed with all in favor 4-0-0.

- Payment Plan Letters – Mr. Ludwig has drafted two letters. One letter is for people who have not been keeping up with their payment plan during the pandemic restrictions asking them to get back on track with their payments. The second letter addresses those customers who are not keeping up with their bills asked they either pay the overdue amount in full or agree to a payment plan. The letters will go in the mail tomorrow. He is mailing 22 letters 10 are to customers who need to pay in full or agree to a payment plan and 12 are to those already on payment plans. Out of the 12 failing to keep to their payment plans 5 belong to one customer and 2 belong to one customer so there are really only 7 customers off their payment plan schedules.

Old Business:

- Lining Project – Steve Hartman has used Mr. Rehab before and the company has a good reputation. They are also local to the area and apart of Costar program. Their original quote covered all three repairs – 138-foot repair on McCarthy, 34-foot repair on Trenton and a lateral leak on Trenton. The first quote was for \$30,000 and would need to include prevailing wages which would be in addition. If they reduced the 34-foot repair on Trenton to a 5-foot repair the cost would be reduced to \$23,825 which would put the work under prevailing wage rate. The damage on Trenton is not the whole 34 feet it is just a 5-foot section, however originally the Authority thought it would be a good idea to just do the whole pipe from cap to cap. Steve Hartman did confirm that just doing a section and not the whole pipe should not affect anything. The company is actually recommending doing the pipe lining on Trenton in 5-foot intervals due to the amount of steam it produces. Ms. Taggart asked if Steve Hartman could ask the company how much cost would be added to the \$30,000 if they decided to line the whole pipe, and to also ask them if it is better to line the whole section or is it ok to just do a 5-foot section. Steve Hartman also explained that the Authority will need to submit a traffic plan to PennDOT for their approval. He will go ahead and get that process started. He also confirmed that the company can utilize the fire hydrant at the fire house for water. Once the Authority decides on which price, they want to proceed with Steve Hartman will write an award letter to Mr. Rehab and then work can commence.
- Meter Replacement – Steve Hartman confirmed that the new price for the meter replacement with Rio Supply will be \$72,266 which is an increase of \$3,700 over the original quote. The company is a supplier and installer through Costar. They do subcontract the instillation through Lenegan Plumbing; however, they do guarantee all

the work. The meters are guaranteed for 20 years, 10 years 100%- and 10-years partial. The Authority members confirmed with Sheri Wheeler that Rio is the company she feels comfortable using. Sheri does feel they are the best choice. Steve Hartman will draft a letter of intent and make sure to receive a certificate of insurance. Mr. Ludwig also wanted to inform everyone that Steve Hartman did look into US Pipelining. They are a nationwide company who has a branch office in Langhorne. Not a company the Borough would be able to use. Steve Hartman will have Rio Supply bill the Borough directly.

Motion made by Ms. Taggart and seconded by Mr. Wasson to sign a contract with Rio Supply for 185 meters, installation of meters, software and training at a cost of \$72,266; motion passed with all in favor 4-0-0.

- Budget Meeting – Mr. Ludwig will be sending everyone the current budget for the work session meeting in May. They will be discussing rate increases and replenishing the PLGIT account at that meeting.

The meeting was adjourned at 9:05 pm; motion made by Mr. Ludwig, seconded by Mr. Wolfe; carried 4-0-0.

Respectfully Submitted

Dorothy Omietanski
Hulmeville Borough Secretary