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HULMEVILLE BOROUGH ZONING HEARING BOARD
CERTIFICATE OF SERVICE

RE: ZONING APPLICATION OF: _____
APPEAL NO.: _____
PROPERTY ADDRESS: _____
TAX MAP PARCEL NO.: _____
PROPERTY OWNER: _____

I, [NAME OF APPLICANT OR OTHER INDIVIDUAL], hereby certify according to law, that Notice of the Zoning Hearing Board meeting for the above-referenced application was provided to all adjacent and other required property owners, in accordance with the notice requirements of Hulmeville Borough's Zoning Ordinance, as more fully specified in the letter attached hereto, and which was sent to the adjacent property owners on the [DAY] of [MONTH], 2022, by certified mail, return receipt requested.

A copy of the tax map and list of adjacent and other property owners required to be notified is attached hereto. The return receipt cards from the United States Postal Service, copies of the letters, and certified mail receipts to provide proof of mailing, are also attached.

I verify that the statements made in this Certificate are true and correct. I understand that false statements herein are made subject to the penalties of 18 Pa.C.S. §4904 relating to unsworn falsifications to authorities.

SIGNATURE OF CERTIFYING PARTY

PRINTED NAME

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HULMEVILLE BOROUGH ZONING HEARING BOARD
NOTICE TO INTERESTED PROPERTY OWNERS

RE: ZONING APPLICATION OF: _____
APPEAL NO.: _____
PROPERTY ADDRESS: _____
TAX MAP PARCEL NO.: _____
PROPERTY OWNER: _____

[Name of property owner] [Address of property owner] [City, State & Zip Code]

Dear Property Owner:

An appeal for [variance, special exception] has been filed with the Zoning Hearing Board of Hulmeville Borough by [applicant's name] for property located at [property address], tax parcel {tax map parcel number}.

Persons whose properties adjoin or fall within the statutory distance of the subject property, and any other person who has made timely written request for notice, shall be notified.

This request, if approved, would permit [explanation of nature of relief sought, i.e., construction of addition, etc.]. Thus, a request has been made to the Zoning Hearing Board for relief from the Borough's Zoning Ordinance, specifically for [statement of specific relief, such as variance from rear yard setback, etc.].

The Zoning Hearing Board, in accordance with the Pennsylvania Municipalities Planning Code, has the authority to hear the zoning application, and may grant the request.

A public hearing on the zoning application will be held by the Zoning Hearing Board on [insert day and date] at [insert time] p.m. in the Borough Hall Municipal Building located at 321 Main Street, Hulmeville, Pennsylvania, at which time you may voice your opinion and views about the application and requested zoning relief. If you wish to participate in the hearing, you must attend. If you wish to become a "party to the proceedings", you may do so as long as you file a written Entry of Appearance with the Zoning Hearing Board either before or at the scheduled zoning hearing. If you do not become a "party" to the proceedings at the Zoning Hearing Board, you will not be permitted to file an appeal if you are dissatisfied with the decision.

Lastly, a complete copy of the application and all plans submitted with the application are available for inspection by any interested individual at the Hulmeville Borough Municipal Building.

Very truly yours,

[your name as applicant
Certified mail, return receipt requested